



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION III



SCHOOLS DIVISION OFFICE OF BATAAN

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January 23, 2020

DIVISION MEMORANDUM

No. 031 s. 2020

DIVISION FIELD VALIDATION OF GAWAD KALASAG ENTRIES

To: Chiefs of Division
Education Program Supervisors
Public Schools District Supervisors
Public Elementary/Secondary School Principals/Heads
All Others Concerned

1. Schools are the best avenues in imparting Disaster Risk Reduction and Management (DRRM) consciousness in the minds of the learners through earthquake/fire drills, implementation of Brigada Eskwela and observance of National Disaster Resilience Month (NDRM) among others, thus it is fitting to recognize the efforts of our learning institutions.
2. In line with this, this Office announces the **Schedule of the Division Field Validation of Gawad KALASAG (Kalamidad at Sakuna Labanan, Sariling Galing ang Kaligtasan) Entries** on the following dates:

Date	District	School
Feb. 4	Abucay Samal	T. Pinpin MES, Mabatang ES, B. Camacho NHS Samal North ES, Samal NHS - Main
Feb. 5	Orani Hermosa	Orani North ES, Alikabok ES, Paraiso ES Hermosa NHS, Casupanan ES, Mambog ES, Balsik NHS
Feb. 6	Dinalupihan East	New San Jose ES, Pagalanggang ES, Pagalanggang NHS
Feb. 7	Dinalupihan West	San Ramon ES, Luakan ES, Magsaysay NHS, Colo ES
Feb. 12	Pilar Orion	Pilar ES Arellano ES (Orion ES), Bataan School Of Fisheries, Daan Pare ES
Feb. 13	Limay	Limay ES, Lamao ES, Luz ES, Duale ES
Feb. 18	Mariveles	AG Llamas ES, Alasasin ES, MNHS - Cabcaban
Feb. 19	Bagac	Bagac ES, Saysain ES, EC Bernabe NHS
Feb. 20	Morong	Morong Central ES, Nagbalayong ES, Morong NHS

“WE MOULD HEROES”

VISION

We dream of Filipinos who passionately love their country and whose values and competencies enable them to realize their full potential and contribute meaningfully to building the nation.

As a learner-centered public institution, the Department of Education consciously improves itself to better serve its stakeholders.

MISSION

To protect and promote the right of every Filipino to quality, equitable, culture-based, and complete basic education where:

- Students learn in a child-friendly, gender-sensitive, safe, and motivating environment
- Teachers facilitate learning and constantly nurture every learner
- Administrators and staff, as stewards of the institution, ensure an enabling and supportive environment for effective learning to happen
- Family, community, and other stakeholders are actively engaged and share responsibility for developing life-long learners

QUALITY POLICY

- I. Providing quality product and service to our customers and meeting regulatory and all applicable ISO 9001:2015 requirements
- II. Considering and meeting all external and internal issues relevant to our purpose, strategic direction and that affect our QMS in achieving its intended results
- III. Determining and meeting the requirements of interested parties that are relevant to the ability of our QMS to meet customer and applicable regulatory requirements
- IV. Continually improve our QMS by reducing operational inefficiencies and enhancing customer satisfaction



ISO 9001: 2015 CERTIFIED



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3. This activity aims to recognize the outstanding performance of educational institutions that render exemplary contribution in promoting and implementing essential and gender sensitive Disaster Risk Reduction Management (DRRM) – Climate Change Adaptation (CCA) programs and innovations that build community resiliency.
4. The Social Mobilization and Networking Unit (Alma R. Garcia – SEPS, Gloria P. Matic – EPS II and Ray Q. Cruz – PDO II) of SDO – Bataan will be in – charge of the validation.
5. Attached is the Comprehensive School Safety Checklist (Primary and Secondary Schools Category) to be used for the validation.
6. Immediate dissemination of this Memorandum to all concerned is enjoined.

ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

SO10

Reference: NDRRMC Memorandum Circular No. 11, 2017

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REPUBLIC OF THE PHILIPPINES
NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL

National Disaster Risk Reduction and Management Center, Camp General Emilio Aguinaldo, Quezon City, Philippines

**Comprehensive School Safety Checklist
 Primary and Secondary Schools Category
 21st Gawad KALASAG CY 2019**

School Category, levels and classification:

Public School	Elementary
Private School	High School

Name of School:	Legislative District:
School ID:	Province:
Division:	School District:
Region:	Date Visited/Inspected:
School Address:	

	CRITERIA	YES	NO	Points	Remarks/ Recommendation
	ENABLING ENVIRONMENT			(23)	
1	Adopted/Adapted/localized at least 3 existing policies relating to DRRM/Climate Change Adaptation (CCA)/ in education/school safety			3	
2	Formed School DRRM Team, with a focal person and consisting of personnel from different offices; with defined membership and roles and responsibilities/functions			2	
3	Has a comprehensive School DRRM Plan, which includes CCA and Education in Emergencies (EiE) measures, covering risk assessment, risk reduction, and rehabilitation and recovery			1	
4	School budget supports regular DRRM activities			2	
5	Conducted student-led school watching and hazard mapping (DO 23 s 2015), and involved students in DRRM planning			2	
6	Incorporated results of student-led school watching and hazard mapping in the School DRRM Plan and School Improvement Plan (SIP)			4	
7	Data collection and consolidation of			2	

	programs and activities on DRRM, covering the 3 Pillars to monitor results and impact exist					
8	Rapid Assessment of Damages Report (RADAR) is submitted to Central Office, within 72 hours after the onslaught of a hazard in the area			3		
9	100% completion of DRR-related questions in the Education Management Information System (EMIS)/ Enhanced Basic Education Information System (EBEIS)			2		
10	School has partnerships that could be tapped to support its DRRM programs and activities, including those during after a disaster			2		
	SUBTOTAL					

	Pillar 1: Safe Learning Facilities			(35)		
1	School building/classroom components are according to DepEd and/or National Building Code approved standard design and specifications (see criteria and checklist for Pillar 1, No. 1, for corresponding points)			29		
2	School conducted risk assessment of buildings, in coordination with the Education Facilities Division, and with support of other agencies and partners			2		
3	School has taken appropriate action with respect to unsafe school buildings (e.g. upgraded/retrofitted, non-usage, etc.)			2		
4	Undertaken regular inspection and repair of minor classroom (including facilities) damages			1		
5	School Heads are clear with the roles and functions of the school in camp management vis-à-vis the LGU and DSWD as per Joint Memorandum Circular No. 1, series of 2013 "Guidelines on Evacuation Center Coordination and Management" and RA 10821 "Children's Emergency Relief and Protection Act" and its corresponding IRR			1		
	SUBTOTAL					

	Pillar 2: School Disaster Risk Management			(30)		
1	School has a Contingency Plan, i.e. Preparedness Plan turned into response actions when a disaster strikes			3		
2	80% of students and their families have			3		

	accomplished the Family Preparedness Plan together (family evacuation, reunification), as per DO No. 27, series of 2015					
3	School has established a school personnel and learners tracking system/protocol in the event of a disaster or emergency			2		
4	Hazard and evacuation maps are located in conspicuous places in the school			1		
5	School has available, accessible, and adequate first aid kit in every instructional classroom			1		
6	School has at least 2 necessary and functioning equipment, in case of a disaster (e.g. fire extinguisher, handheld/base radio, generator, etc.)			1		
7	School conducted regular hazard-specific drills (at least 3 hazards) with participation of stakeholders (BFP, Medic, LGUs, NGOs, community, PTA, alumni, and others)			3		
8	School has established functional early warning system to inform students and personnel of hazards and emergencies (protocol, warning signs, devices, IEC), considering national and LGU warning systems and protocols			2		
9	School has trained personnel to administer first aid to students and personnel			1		
10	School has pre-identified spaces for putting up Temporary Learning spaces/Shelters in the aftermath of a disaster or emergency			1		
11	School has ready resumption strategies and alternative delivery modes to ensure education continuity (strategies, materials, focal persons to implement)			2		
12	School has psychosocial interventions for personnel and students			1		
13	School has trained teachers and other personnel who could provide psychosocial support to students			1		
14	School has an evacuation plan and procedures			2		
15	School has a student-family reunification plan that is clearly disseminated to students, teachers, and parents			2		
16	School has conducted awareness and capacity building for families and learners			3		
17	School participated in the different DRRM/CCA/EiE activities of the LGU			1		
	SUBTOTAL					

	Pillar 3: DRR in Education			(12)		
1	School has integrated key DRRM/CCA/EiE concepts in at least 4 subjects based on the National Curriculum Guide			5		
2	More than 75% of students are actively participating in various DRRM/CCA/EiE activities			1		
3	School has a DRRM/CCA/EiE capacity building plan for teachers and personnel			1		
4	School Head and personnel have received at least 3 DRRM/CCA/EiE trainings from division or region or partners			3		
5	At least more than 10 DRRM/CCA/EiE resource materials are available in the school			1		
6	Presence of DRRM corner, with updated IEC materials posted in it, in every classroom			1		
	SUBTOTAL					

TOTAL POINT SCORE: _____

Summary Sheet

Criteria for Checking	MAX. SCORE	ACTUAL SCORE	Remarks, Recommendations and Suggestions
I. ENABLING ENVIRONMENT	23		
II. PILLAR 1: SAFE LEARNING FACILITIES	35		
III. PILLAR 2: SCHOOL DISASTER RISK MANAGEMENT	30		
IV. PILLAR 3: DRR IN EDUCATION	12		
TOTAL	100		

Adjectival Rating	Percentage
Excellent	91-100%
Very Good	81-90%
Good	71-80%
Needs Improvement	61-70%

Validated by:

Name:	
Position:	
Agency:	
Date:	