



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

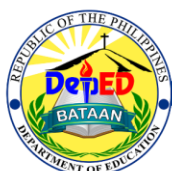
**DIVISION MEMORANDUM**  
No. 136 s. 2020

July 1, 2020

**DISSEMINATION OF DEPED ORDER NO. 15 S. 2020 SUPPLEMENTARY  
GUIDELINES ON MANAGING MAINTENANCE  
AND OTHER OPERATING EXPENSES ALLOCATION FOR SCHOOLS TO  
SUPPORT THE IMPLEMENTATION OF BASIC EDUCATION LEARNING  
CONTINUITY PLAN IN TIME OF COVID-19 PANDEMIC**

To: Assistant Schools Division Superintendent  
Chiefs of Division, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. This Office hereby disseminates copy of DepEd Order No. 15 s. 2020 **"Supplementary Guidelines on Managing Maintenance and Other Operating Expenses Allocation for Schools to Support the Implementation of Basic Education Learning Continuity Plan in Time of Covid-19 Pandemic"** dated June 25, 2020.
2. In view of the abovementioned DepEd Order and in consonance with the SDO's Learning Continuity Plan, it is deemed necessary to provide schools appropriate measures in the disposition of allocation and utilization of funds whether classified Implementing Units (IUs) or Non-Implementing Units (Non-IUs) to ensure that the activities to be charged against School MOOE are aligned with the objectives and directions of the BE-LCP and SDO Bataan LCP.
3. Stipulated in paragraph 1 Section V of the said DepEd Order that, school heads are urged to undergo rigorous review and evaluation of the School Improvement Plan (SIP) and adjust accordingly to respond to the circumstances and eventualities in the areas where the school operate and further assess their "hierarchy of needs" and potential problems, hence all school heads are directed to:
  - a. Submit adjusted Annual Implementation Plan that puts premium priority on the production, reproduction and distribution of alternative learning modules, development of home learning guide, personal protective equipment, production and distribution of information, education, and communication collaterals to promote minimum health standards.



**"WE MOULD HEROES"**

**Address:** Bataan Provincial Capitol Compound, Balanga City 2100 Bataan | **Telephone / Fax:** (047) 237-2102  
**Email Address:** [bataan@deped.gov.ph](mailto:bataan@deped.gov.ph) | **Website:** [www.depedbataan.com](http://www.depedbataan.com) | **Facebook Page:** [www.facebook.com/DepedBataan](https://www.facebook.com/DepedBataan)



ISO 9001: 2015 CERTIFIED

- b. Ensure that the allocation in the production, reproduction and distribution of learning modules is based on projected enrollment and the projected result of remote enrollment until July 15, 2020.
  - c. Adjustment of Work and Financial Plan intended for the reproduction of learning modules shall be reflected in the months of July, August and September to cover materials for the 1<sup>st</sup> grading period and October, November and December for the 2<sup>nd</sup> grading period of school year 2020-2021. The said adjustment should be in consonance with the submitted Emerging Monthly Disbursement Program.
  - d. Submission of adjusted AIP and WFP shall be on or before July 10, 2020.
4. Immediate dissemination of this Memorandum to all concerned is directed.

**ROMEO M. ALIP, PhD, CESO V**  
Schools Division Superintendent

References:

DepEd Order No. 15 s. 2020