



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

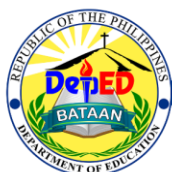
No. 121, s. 2020

June 5, 2020

**REAL TIME ENROLLMENT OF PUBLIC AND PRIVATE SCHOOLS
FOR SCHOOL YEAR 2020-2021**

To: Assistant Schools Division Superintendent
Chiefs of Division, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
SDO Personnel
Public and Private School Principals/ Administrators
All Others Concerned

1. Pursuant to DepEd Order No 007 s. 2020 entitled School Calendar and Activities for School Year 2020-2021 and DepEd Order No. 008, s. 2020 entitled Guidelines for Enrollment for School Year in the Context of Public Health Emergency Due to Covid 19, all public and private elementary, junior and senior high schools are directed to update and report daily their actual enrollment for SY 2020-2021 from June 1-30, 2020 using the link to be sent through the Public Schools District Supervisors (PSDS).
2. All public elementary, junior and senior high schools shall submit their enrollment to their respective PSDSs at 12:00pm daily. The PSDSs shall consolidate the enrollment data of their respective districts and submit to the Schools Division Office (SDO) through the Planning and Research Section at 3:00pm.
3. Meanwhile, all private elementary, junior and senior high schools shall submit their enrollment to the Planning and Research Section at 12:00pm daily.
4. The Planning and Research Section is in-charge of monitoring, providing technical assistance and ensuring that enrollment data is updated for submission to DepEd Region III and Central Office every 4:00pm.
5. To harmonize and validate the enrollment data submitted from June 1-4, 2020, schools are instructed to use the given template and resubmit their enrollment data on these dates upon the submission of their report for June 5, 2020.



“WE MOULD HEROES”

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ISO 9001: 2015 CERTIFIED

6. Both public and private school principals are expected to comply with the directives.
7. Immediate dissemination of and strict compliance with this Memorandum to all concerned are desired.

ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

Reference: DO 07, s. 2020
DO 08, s. 2020
RM 143, s. 2020

To be indicated in the Perpetual Index under the following subjects:

ENROLLMENT	POLICY
LEARNERS	SCHOOLS

S06
June 5, 2020