



**SCHOOLS DIVISION OFFICE OF BATAAN**

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January 9, 2020

**DIVISION MEMORANDUM**

No. 12, s. 2020

**SCHEDULE OF DIVISION ORIENTATION ON DATA PRIVACY ACT**

To: Assistant Schools Division Superintendent  
Chiefs of Division  
Public Schools District Supervisors  
Public Elementary, Junior and Senior High School Principals  
Private Secondary School Principals  
Data Privacy Focal Persons  
All Others Concerned

1. Relative to Division Memorandum No. 433, s. 2019, this Office announces the new schedule of the Division Orientation on Data Privacy Act on January 16, 2020 to be held in Villa Amanda Resort, Abucay, Bataan.
2. In addition to Republic Act No. 10173 (Data Privacy Act of 2012), the new DepEd Manual of Style and Visual Identity Marks shall also be discussed.
3. Additional participants to this Orientation are the Education Program Supervisors, Document Controllers and Internal Quality Audit Teams.
4. All participants are requested to bring notebook, pen and copy of Republic Act No. 10173.
5. Expenses relative to the Orientation shall be charged to Division HRTD Fund while the travel expenses of the participants may be charged to School Fund subject to usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memorandum is desired.

**ROMEO M. ALIP, PhD, CESO V**  
Schools Division Superintendent

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References: RA No 10173, s 2019  
Division Memorandum No. 433, s. 2019

**“WE MOULD HEROES”**

**VISION**

We dream of Filipinos who passionately love their country and whose values and competencies enable them to realize their full potential and contribute meaningfully to building the nation.

As a learner-centered public institution, the Department of Education continuously improves itself to better serve its stakeholders.

**MISSION**

To protect and promote the right of every Filipino to quality, equitable, culture-based, and complete basic education where:

- Students learn in a child-friendly, gender-sensitive, safe, and motivating environment
- Teachers facilitate learning and constantly nurture every learner
- Administrators and staff, as stewards of the institution, ensure an enabling and supportive environment for effective learning to happen
- Family, community, and other stakeholders are actively engaged and share responsibility for developing life-long learners.

**QUALITY POLICY**

- I. Providing quality product and service to our customers and meeting regulatory and all applicable ISO 9001:2015 requirements.
- II. Considering and meeting all external and internal issues relevant to our purpose, strategic direction and that affect our QMS in achieving its intended results.
- III. Determining and meeting the requirements of interested parties that are relevant to the ability of our QMS to meet customer and applicable regulatory requirements.
- IV. Continuously improve our QMS by reducing operational inefficiencies and enhancing customer satisfaction.



**ISO 9001: 2015 CERTIFIED**