



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

AUG 09 2022

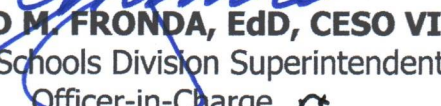
DIVISION MEMORANDUM

No. 295, s. 2022

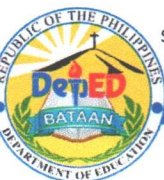
**DISSEMINATION OF DEPED UNNUMBERED MEMORANDUM ON THE
GUIDELINES FOR OFFICIALS IN ATTENDING AND REPRESENTING THE
DEPARTMENT OF EDUCATION IN EVENTS**

To: Assistant Schools Division Superintendent
Division Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary, Junior and Senior High School Principals
All Others Concerned

1. This Office disseminates DepEd Unnumbered Memorandum dated August 2, 2022 titled "***Guidelines for Officials in Attending and Representing the Department of Education in Events***".
2. Attached is the DepEd Unnumbered Memorandum dated August 2, 2022 signed by Vice President and DepEd Secretary, Sara Z. Duterte for reference and other details.
3. Immediate and wide dissemination of this Memorandum is desired.


ROLAND M. FRONDA, EdD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl:
As stated



S2/ad13

"We Mould Heroes"

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Email Address: bataan@deped.gov.ph | Website: www.depedbataan.com | Facebook Page: www.facebook.com/DepedBataan



CSC PRIME-HRM BRONZE AWARD
CSC Resolution No. 2001100

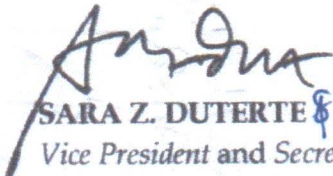


Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

TO: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors and Assistant Regional Directors
Division Chiefs
Schools Division Superintendents
Asst. Schools Division Superintendents

FROM:


SARA Z. DUTERTE §
Vice President and Secretary

SUBJECT: **GUIDELINES FOR OFFICIALS IN ATTENDING AND REPRESENTING
THE DEPARTMENT OF EDUCATION IN EVENTS**

DATE: **August 2, 2022**

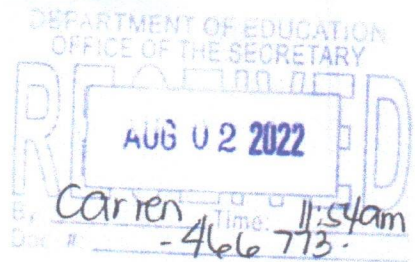
As a matter of policy, this Office issues this Memorandum to provide guidance relative to the invitations to events being received by officials of the Department of Education (DepEd). The DepEd officials shall abide by the following protocols:

1. DepEd Officials shall not attend inconsequential events. They shall devote their time and effort to the faithful performance of our duties and fulfillment of our deliverables. Likewise, they shall endeavor to discourage wrong perceptions of their roles as dispensers or peddlers of undue patronage.
2. DepEd Officials shall only represent the Secretary or the Department in any event upon the issuance of an authorization signed by the Head Executive Assistant and/or the Secretary.

For guidance and strict compliance.



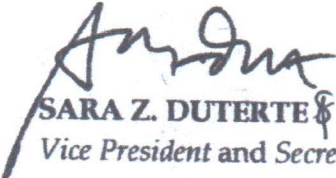
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