



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

May 28, 2021

**DIVISION MEMORANDUM**  
No. 193, s. 2021

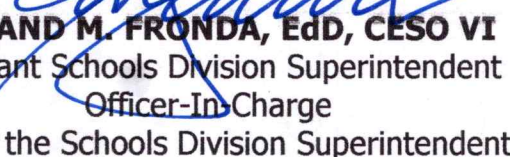
**CREATION OF DIVISION PPE RECONCILIATION COMMITTEE**

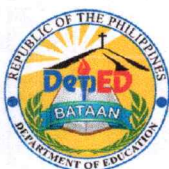
To: Assistant Schools Division Superintendent  
Chiefs of Division, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Division Unit Heads  
All Others Concerned

1. In compliance with, section 38, chapter 10 Volume 1 of the Government Accounting Manual (GAM) that requires that the physical count of Property, Plant and Equipment should be conducted, as follows: **"The entity shall have a periodic count of PPE which shall be done and presented on the Report on the Physical Count of Property, Plant and Equipment (RPCPPE) on December 31 each year"**.
2. The PPE Reconciliation Committee and its composition shall perform and fulfill the following purpose:
  - a. Conduct of periodic count of PPE.
  - b. Reconciliation of RPCPPE with the Accounting and Property Records through their PPE Ledger Cards (PPELC).
3. The composition of the PPE Reconciliation Committee is as follows:

Chair:	William Roderick R. Fallorin	OIC-ASDS
Members:	Myra V. Dilig	Accountant III
	Laarni S. Bautista	AO IV-Supply
	Merck Bryan A. Gragasin	Engineer III
	Jamaica Karla H. Canlas	ADAS-II

4. Immediate and strict compliance with this Memorandum is desired.

  
**ROLAND M. FRONDA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



“WE MOULD HEROES”

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