



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

May 18, 2021

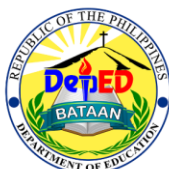
**DIVISION MEMORANDUM**  
**No 169, s. 2021**

**CONDUCT OF THIRD QUARTER SCHOOL MONITORING, EVALUATION AND  
ADJUSTMENT (SMEA), SY 2020-2021**

To: OIC-Asst. Schools Division Superintendent  
Chiefs of Division, SGOD and CID  
Education Program Supervisors  
Public Schools District Supervisors  
All Public School Heads  
All Others Concerned

1. SDO Bataan is true to its standing policy of harmonizing and streamlining its processes to meet the demands of its stakeholders. Thus, all schools are directed to submit their **SMEA 2021 Second and Third Quarter Report on or before July 8, 2021.**
2. The objectives of SMEA are:
  - a. provide feedback on the efficacy and weaknesses of program implementation at the school level vis-à-vis SIP and AIP Implementation;
  - b. respond to technical and training needs of teachers; and
  - c. identify enhancements to educational policies and guidelines.
3. Meanwhile, the following schools with SBM Level 3 of Practice shall present their SMEA Accomplishments at the District Level using the online platform on the following schedule:

District	Date	Name of Schools
Dinalupihan District	July 13, 2021 (9AM)	Dinalupihan ES San Benito ES
Hermosa District	July 13, 2021 (2PM)	Casupanan ES Pastolan ES
Orani District	July 14, 2021 (9AM)	Orani North ES Orani NHS-Main
Samal District	July 14, 2021 (2PM)	Samal North ES Palili ES
Abucay	July 15, 2021 (9AM)	Salian ES B. Camacho NHS
Pilar	July 15, 2021 (2PM)	Pilar ES



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		Bagumbayan ES
Orion	July 16, 2021 (9AM)	Orion ES
		JEAG MHS
Limay	July 16, 2021 (2PM)	Carbon ES
		Lamao NHS
Mariveles	July 20, 2021 (9AM)	AG Llamas MES
		MNHS-Cabcaben
Bagac	July 20, 2021 (2PM)	Banawang ES
		Saysain NHS
Morong	July 21, 2021 (9AM)	Sampaloc IS
		Morong NHS-Mabayo

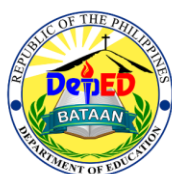
4. The following Harmonized SMEA Templates shall be used for the report.
  - a. Table 1 Physical and Financial Accomplishments
  - b. Table 2 Analysis and Findings
5. In the preparation of the SMEA Report, the list of school reports/plans shall be the bases of the physical and financial accomplishments in the implementation of the target activities for the quarter:
  - a. School Learning and Continuity Plan, SY 2020-2021
  - b. School Head's OPCR, SY 2020-2021
  - c. Annual Implementation Plan, SY 2020-2021
  - d. Work and Financial Plan, CY 2021
6. The Division Field Technical Assistance Team (DFTAT) assigned in every district shall monitor and observe virtually the conduct of SMEA in all schools under their respective districts.
7. The Public Schools District Supervisors (PSDSs) shall consolidate the report of schools in their districts to be submitted at the Division for DMEA on or before June 1, 2021 using the template below:

**DISTRICT SMEA CONSOLIDATED REPORT**

Period Covered \_\_\_\_\_

Name of School	Needs/Issues Encountered	Proposed Intervention/s	TA Provided

Submitted by: \_\_\_\_\_



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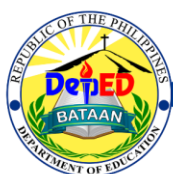


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8. Immediate and wide dissemination of this Memorandum is enjoined.

**ROLAND M. FRONDA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

SO3



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