



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

May 3, 2021

DIVISION MEMORANDUM
No. 160 s. 2021

**DIVISION RANKING OF GUIDANCE COUNSELOR I and III
for JUNIOR HIGH SCHOOL and
GUIDANCE COUNSELOR II for SENIOR HIGH SCHOOL**

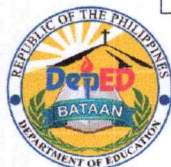
To: OIC-Assistant Schools Division Superintendent
Chiefs of Division
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
SDO Personnel
All Others Concerned

1. This Office announces the conduct of the Division Ranking of the following vacancies in the Division and to be held via Zoom Conferencing

VACANCY	DATE & TIME OF RANKING	SCHOOL TO BE DEPLOYED	NO. OF VACANCY
Guidance Counselor I	JUNE 3, 2021, THURSDAY; 8:30 AM	Bagac NHS(Parang-Parang)	1
Guidance Counselor I		Nagbalayong NHS	1
Guidance Counselor III		Luakan NHS-Main	1
Guidance Counselor III		Orani NHS-Main	1
Guidance Counselor III		E.C. Bernabe NHS	1
Guidance Counselor II	JUNE 3, 2021, THURSDAY; 1:00 PM	SDO-BATAAN – SHS	28

2. The following will be the legal bases for ranking:

VACANCY	LEGAL BASES FOR RANKING
GUIDANCE COUNSELOR I to III	Dep-Ed Order No. 66, Series of 2007 entitled <i>The Revised Guidelines on the Appointment and Promotion of other Teaching, Related Teaching and Non-Teaching Positions (NON TEACHING GROUP LEVEL 2)</i>



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Address: Bataan Provincial Capitol Compound, Balanga City 2100 Bataan | Telephone / Fax: (047) 237-2102
Email Address: bataan@deped.gov.ph | Website: www.depedbataan.com | Facebook Page: www.facebook.com/DepEdBataan



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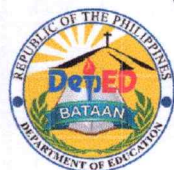
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3. All qualified applicants including persons with disability (PWD), members of indigenous communities and those from sexual orientation and gender identities (SOGI), religion and political affiliation are enjoined to participate.
4. The qualification standards are as follows:

Qualification Standards	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
GUIDANCE COUNSELOR I to III	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)

5. The documents to be submitted by the applicants for the **VACANCY FOR GUIDANCE COUNSELOR I to III** are as follows:

- a. **Letter of intent;**
- b. **Eligibility Documents:**
 - i. Original and/or Certified True Copy of Transcript of Records for baccalaureate degree;
 - ii. Original and/or Certified True Copy Appointment Papers CSC Form 33 or Certificate of Employment with specific duties and functions; and/or any other similar documents relevant to the position being applied for;
 - iii. Certificate of Participation / Attendance on trainings or learning and development programs recognized by DepEd or other service providers/organizations duly recognized by the government; and
 - iv. Copy of valid CSC Eligibility or PRC License. If expired, please attached a copy of proof of renewal.
- c. **Pertinent Documents per DepEd Order No. 66 s. 2007;**
 - i. Duly Accomplished Form 212 (PDS);
 - ii. Result of Licensure Examination and valid PRC ID if applicable;
 - iii. Updated Service Record if applicable; or copy of certificate of employment with specific duties and functions relevant to the position being applied for; (similar to paragraph 5.b.ii);
 - iv. Certified True Copies of Performance Ratings (SY 2019-2020; SY 2018-2019; and SY 2017-2018) if applicable;
 - v. Summarized Performance Rating for the last 3 rating periods duly signed by the Administrative Officer V if applicable;
 - vi. Outstanding Accomplishments per **DepEd Order No. 66 s. 2007**
 - vi.1. Outstanding Employee Award
 - vi.2. Innovations



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- vi.3. Research and Development Program
 - vi.4. Publication / Authorship
 - vi.5. Consultant / Resource Speaker
 - vii. Original and/or Certified True Copy of Transcript of Records for Master's Degree and / Doctorate Degree if applicable;
 - viii. Certificate of seminars and relevant trainings attended if applicable;
 - ix. Other documents deemed relevant for appreciation relevant to the position applied for; and
 - x. Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant.
6. The eligibility and pertinent documents of applicant must have side tabbing.
7. Only applicant with notification either by e-mail and/or call will be required to join and participate in the scheduled virtual evaluation as stated in paragraph 1 of this Memorandum.
8. **ALL** applicants must submit all pertinent documents (original) to this Office Attention: **Roshenar V. Cruz**, Administrative Officer IV on **May 17, 2021; 8:00 in the morning until 12:00 noon** for verification purposes.
9. Applicants are enjoined to strictly observe the submission of documents relative to the filling up of the aforementioned vacant positions.
10. Immediate and wide dissemination of this Memorandum is desired.


ROLAND M. FRONDA, EdD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

S2/Aa1/Aa3
20210520
2020 VARIOUS ITEMS FOR RANKING



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Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the DEPARTMENT OF EDUCATION in the CSC website:

Date:

23-Apr-21

PIJAR C. IGNACIO
Administrative Officer V

KARL JORDAN M. AO
Administrative Aide I

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SHS Teacher II	OSEC-DECSB-TCH2-150501-2020	12	26,052.00	Bachelor's degree majoring in the relevant strand/subject, or any Bachelor's degree plus atleast 6 units towards a Master's degree in relevant strand/subject	None Required	None Required	RA 1080 (Teacher) LET		SDO-Bataan (Saysain NHS)
2	Guidance Counselor I	OSEC-DECSB-GUIDC1-150007-2011	11	23,877.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080 (Guidance Counselor)		Bagac NHS (Parang-Parang)
3	Guidance Counselor I	OSEC-DECSB-GUIDC1-150505-2009	11	23,877.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080 (Guidance Counselor)		Nagbalyong NHS
4	Guidance Counselor III	OSEC-DECSB-GUIDC3-150009-2005	13	28,276.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080 (Guidance Counselor)		Luakan NHS-Main
5	Guidance Counselor III	OSEC-DECSB-GUIDC3-150004-2011	13	28,276.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080 (Guidance Counselor)		Orani NHS-main
6	Guidance Counselor III	OSEC-DECSB-GUIDC3-150006-2015	13	28,276.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080 (Guidance Counselor)		E.C. Bernabe NHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 4, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/licenses; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PIJAR C. IGNACIO

Administrative Officer V

SDO-Bataan

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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Electronic copy to be submitted to the CSC Form must be in MS Excel format

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23 APR 2021 3:04

PILAR C. IGNACIO
Administrative Officer V

KARL JORDAN M. AOU
Administrative Aide III

Date: 23-Apr-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Guidance Counselor II	OSEC-DECSB-GUIDC2-150017-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
2	Guidance Counselor II	OSEC-DECSB-GUIDC2-150018-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
3	Guidance Counselor II	OSEC-DECSB-GUIDC2-150019-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
4	Guidance Counselor II	OSEC-DECSB-GUIDC2-150020-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
5	Guidance Counselor II	OSEC-DECSB-GUIDC2-150021-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
6	Guidance Counselor II	OSEC-DECSB-GUIDC2-150022-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
7	Guidance Counselor II	OSEC-DECSB-GUIDC2-150023-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
8	Guidance Counselor II	OSEC-DECSB-GUIDC2-150024-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
9	Guidance Counselor II	OSEC-DECSB-GUIDC2-150025-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
10	Guidance Counselor II	OSEC-DECSB-GUIDC2-150026-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)

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PILAR C. IGNACIO
Administrative Officer V
SDO-Bataan

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To: CIVIL SERVICE COMMISSION (CSC)

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Date: 23-Apr-21
PILAR C. IGNACIO
Administrative Officer V

RECEIVED
MAR 23 2021
KARL JORDAN M
Administrative A

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Guidance Counselor II	OSEC-DECSB- GUIDC2-150027-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
2	Guidance Counselor II	OSEC-DECSB- GUIDC2-150028-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
3	Guidance Counselor II	OSEC-DECSB- GUIDC2-150029-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
4	Guidance Counselor II	OSEC-DECSB- GUIDC2-150030-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
5	Guidance Counselor II	OSEC-DECSB- GUIDC2-150031-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
6	Guidance Counselor II	OSEC-DECSB- GUIDC2-150032-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
7	Guidance Counselor II	OSEC-DECSB- GUIDC2-150033-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
8	Guidance Counselor II	OSEC-DECSB- GUIDC2-150034-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
9	Guidance Counselor II	OSEC-DECSB- GUIDC2-150035-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
10	Guidance Counselor II	OSEC-DECSB- GUIDC2-150036-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)

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Administrative Officer V
SDO-Bataan

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To: CIVIL SERVICE COMMISSION (CSC)

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PLAR C. IGNACIO
Administrative Officer V
Date: 23-Apr-21
APR 23 2021
JONDA M.
Administrative Officer V

No.	Position Title (Parent/Referral Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Guidance Counselor II	OSEC-JECGSB-GUIDC2-1X0037-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
2	Guidance Counselor II	OSEC-JECGSB-GUIDC2-1X0038-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
3	Guidance Counselor II	OSEC-JECGSB-GUIDC2-1X0039-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
4	Guidance Counselor II	OSEC-JECGSB-GUIDC2-1X0040-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
6	Guidance Counselor II	OSEC-JECGSB-GUIDC2-1X0041-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
7	Guidance Counselor II	OSEC-JECGSB-GUIDC2-1X0042-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)
8	Guidance Counselor II	OSEC-JECGSB-GUIDC2-1X0043-2016	12	26,052.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080(Guidance Counselor)		SDO-BATAAN (SHS)

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