

Republic of the Philippines

Department of Education

REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM No. 137, s. 2021

April 30, 2021

1st DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors
Public Elementary, Junior and Senior High School Heads
Assistant Senior HS Principals

SDO Unit Heads

All Others Concerned

- 1. This Office announces the conduct of the Division Management Committee (MANCOM) Meeting on May 5, 2021, 1:00 PM via Zoom Conferencing Application.
- 2. The agenda of the meeting are as follows:
 - a. SDS Hour
 - b. ASDS Concerns
 - c. CID Concerns
 - d. SGOD Concerns
 - e. Administrative Concerns
 - f. Budget and Finance Concerns
 - g. Legal Concerns
 - h. Other Important Matters
- 3. Participants to the meeting are the Schools Division Superintendent, Assistant Schools Division Superintendent, CID and SGOD Chiefs, Education Program Supervisors, Public Schools District Supervisors, Elementary and Secondary School Heads, Senior High School Assistant Principals, Senior Education Program Specialists, Division Engineer, Legal Officer, Medical Officer and SDO Unit Heads.
- 4. The Meeting ID and Password on Zoom Meeting will be sent through the Public Schools District Supervisors. The participants are requested to log-in ten (10) mins ahead of the schedule and ensure reliable internet connection.

5. Immediate and wide dissemination of the Memorandum to all concerned is desired.

ROLAND M. FRONDA, EdD, CESO VI

Officer-in-Charge

Office of the Schools Division Superintendent

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