



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

November 8, 2021

DIVISION ADVISORY

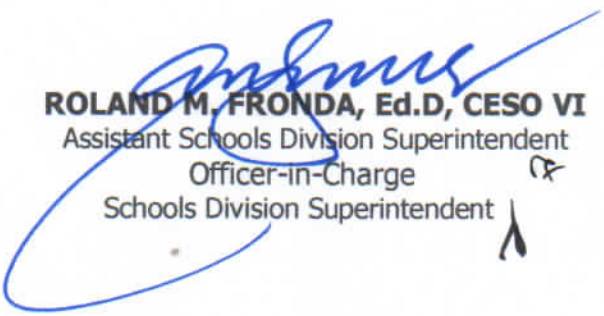
No. 129 s. 2021

To: Public Schools District Supervisor
Elementary, Secondary and SHS Heads
All others Concerned

This Office informs that the YISRAEL SOLUTIONS AND TRAINING CENTER, INC will be conducting an Online Workshop for Privacy Impact Assessment on November 15-17, 2021 via an Online Platform.

Attached is the letter from Dana Madriaga, Yisrael Training Secretariat for reference and other details.

Wide dissemination of this Advisory to all is desired.


ROLAND M. FRONDA, Ed.D, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Schools Division Superintendent

In compliance with the DepEd Order No. 8 s. 2013, this Division Advisory is issued not for endorsement per D.O. 28 s. 2001 only for the information of DepEd Officials, personnel as well as the concerned public

SO10



"We Mould Heroes"

Address: Bataan Provincial Capitol Compound, Balanga City 2100 Bataan | Telephone / Fax: (047) 237-2102
Email Address: bataan@depd.gov.ph | Website: www.depedbataan.com | Facebook Page: www.facebook.com/DepEdBataan



CSC PRIME-HRM BRONZE AWARD

RECEIVED
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DepEd E



BY: _____

Privacy Impact Assessment

1 message

Dana Madriaga <dana@yisraelsolutions.com>

Wed, Nov 3, 2021 at 4:38 PM

To: DepEd Bataan <bataan@deped.gov.ph>, Jessie Ferrer <jessie.ferrer@deped.gov.ph>, "ROLAND M. FRONDA" <roland.fronda@deped.gov.ph>, helene.camacho@deped.gov.ph

Dear Sir/Ma'am,

We are pleased to invite you to attend the online workshop for Privacy Impact Assessment from Session 1 to Session 3 on November 15-17, 2021, 9:00am - 4:00pm.

Attached herewith is the Invitation Letter and the Confirmation Form. Kindly fill up the confirmation form then send it back to us through fax (02) 7956-2025 or email it to dana@yisraelsolutions.com for reservation.

For inquiries and other concerns, you can reach us here via email or call us on (02) 7373-8503.

Thank you,

Dana Catherine Madriaga
Yisrael Training Secretariat



NPC ACCREDITATION NO. T3-IPT-2021-008

Tel: (02) 7373-8503

Fax: (02) 7956-2025

Facebook Page: <https://www.facebook.com/Yiscon/>

2 attachments



Confirmation Form - PIA.doc
92K



Department of Education - Schools Division Office of Bataan.pdf
163K



YISRAEL SOLUTIONS AND TRAINING CENTER, INC.

Romeo M. Alip
School Division Superintendent
Department of Education - Schools Division Office of Bataan
bataan@deped.gov.ph; jessie.ferrer@deped.gov.ph; roland.fronza@deped.gov.ph;
helene.camacho@deped.gov.ph

Subject: Invitation to attend to an Online Workshop for In-Depth Privacy
Impact Assessments (PIA) and Framework Controls Workshop

Dear Sir/Madam,

Greetings!

Yisrael Solutions and Training Center Inc is committed for the welfare of the country and the people. In line with the recent pandemic or the amid spread of COVID 19, the conduct of training classes or seminar/workshops all over the country had been temporarily postponed indefinitely until further notice to ensure the security, health and safety of our countrymen. However, we have decided to continue our operations with virtual classrooms and remote work through the use of digital communication technology.

As an alternative option for face-to-face, we would like to offer you our online workshop, the online equivalent of being in a training room and learning together as a group through collaborative activities which will be conducted over the internet.

Sections 4, 5, and 6 of NPC Circular 2016-01 requires government agencies to conduct a Privacy Impact Assessment (PIA) for each program, process, or measure within the agency that involves personal data. At the same time, Section 6 of NPC Circular 2016-03 recommends the conduct of a PIA as part of any organization's security incident management policy. This Advisory shall apply to all natural or juridical persons, or any other body in the government or private sector engaged in the processing of personal data within and outside of the Philippines, subject to the applicable provisions of the DPA, its IRR, and other relevant issuances of the NPC.

In continuing the journey on compliance, each PIC should assess the risk and put the appropriate organizational, physical and technical measures to ensure the security and protection of the data being processed. The modules to be discussed will educate the participants on how to conduct the Privacy Impact Assessment by means of reporting their own automated system on the workshop itself.

Day 1 of the workshop will be a discussion about the risk assessment principles on Privacy Impact Assessment (PIA). This session will provide participants guidance on applying the PIA principles using the information life cycle process within the agency or organization. Also, the participants will be able to do their own process flow using a case studies and to plan their own information process flow.

Day 2 of the workshop will tackle on Data Protection Controls. Participants will be able to know the basics of organizational controls such as Governance structures, Privacy templates and managing third parties. The team will present their draft Data Sharing and Activity (DSA)s based on the principles and privacy provisions on the consent forms.



Day 3 will be a presentation of each agency or organization of their draft PIAs to the group. Comments and suggestions are collected in order to improve the PIAs. At the end of the session, the team will present action plans to management and obtain sign-off using sample templates.

Part of the workshop is the participants participation in the “pre-work assignment” by filling up the PIA template, what is the desired Systems they want to register with NPC. System that collects, process, and store personal and sensitive data. The requirement will be at least 1 to 2 systems per agency.

While we are staying at home to help controlling the spread of COVID 19, we are inviting you to attend in our online workshop classes for In-Depth Privacy Impact Assessments (PIA) and Framework Controls Workshop. Part of the workshop is the participants participation in the “pre-work assignment” by filling up the PIA template, what is the desired Systems they want to register with NPC. System that collects, process, and store personal and sensitive data. The requirement will be at least 1 to 2 systems per agency.

Below are the online workshop class programs/modules:

MODULES	TIME	WORKSHOP SCHEDULES
SESSION 1: (DAY 1) <ul style="list-style-type: none">MODULE 1 - PRINCIPLES OF PRIVACY IMPACT ASSESSMENT (PIA) AND ISO 29134 PIA METHODOLOGY.MODULE 2 – PREPARATORY OF PIA: DATA MAPPING & PERSONAL DATA PROCESS FLOW.MODULE 3 – DATA PROTECTION CONTROLS: TECHNICAL AND PHYSICAL SECURITY MEASURES.	9:00 am – 4:00 pm	NOVEMBER 15 – 17, 2021 DECEMBER 13 – 15, 2021
SESSION 2: (DAY 2) <ul style="list-style-type: none">MODULE 4 – DATA PROTECTION CONTROLS: ORGANIZATIONAL SECURITY MEASURES.MODULE 5 – PRESENTATION OF DATA SHARING AND ACTIVITY ON CONSENT FORMS	9:00 am – 4:00 pm	
SESSION 3: (DAY 3) <ul style="list-style-type: none">MODULE 6 – PIA PRESENTATIONS	9:00 am – 4:00 pm	

Our online workshop will be held for three (3) days and the Online Workshop Fee is **Php 1,800/day** per pax (inclusive of tax). Kindly fill up the attached Confirmation Form which requires a list of your participants and fax to (02) 7956-2025 or email at dana@yisraelsolutions.com for your workshop schedule. Please deposit the payment and email the deposit slip then a meeting ID and a password will be sent to your email. Payment should be made on the account of YISRAEL SOLUTIONS AND CONSULTING (YISCON) INC.

We also conduct an in-house online workshop. If you are interested, please inform us at the contact numbers stated below.



YISRAEL SOLUTIONS AND TRAINING CENTER, INC.

For inquiries and/or clarification, please contact us by email at dana@yisraelsolutions.com (attention to: Dana Catherine Madriaga); or thru text at mobile number 0927-0396-816; landline (02) 7373-8503; telefax at (02) 7956-2025.

Our team, though working from our own homes, would like to remind you to sanitize your gadgets, aside from washing hands frequently, as an added precautionary measure to prevent the spread of the virus.

We hope to see you in our online workshops!

YISRAEL SOLUTIONS AND TRAINING CENTER INC.



NPC ACCREDITATION NO. T3-IPT-2021-008

PRIVACY STATEMENT

We are committed to maintaining the accuracy, confidentiality, and security of your personally identifiable information ("Personal Information"). As part of this commitment, our privacy policy governs our actions as they relate to the collection, use and disclosure of Personal Information.

We are responsible for maintaining and protecting the Personal Information under our control. We have designated an individual or individuals who is/are responsible for compliance with our privacy policy.

Personal information will generally be collected directly from you through the use of any of our standard forms, over the internet, via email, or through a telephone conversation with you. We may also collect personal information about you from third parties acting on your behalf (for instance, agents or contact person).

We also collect information from subscribers (persons registering their details with us through the website) or website visitors for the purpose of improving our quality and effectiveness and to provide you with information. We will not publish your name in connection with any information you provide without your permission.

MESSAGE: Please fill-out the form below (readable and correct name spelling of participants) and fax to Yisrael Training Secretariat at (02) 7956-2025; or email to: dana@yisraelsolutions.com

CONFIRMATION FORM
(Privacy Impact Assessment)

NPC ACCREDITATION NO. T3-IPT-2021-008

(Please take note that Confirmation/Reservation is on First Come First Serve Basis)

Name of Company:			
Address:		Region:	
Type of Organization:			
Contact Person:	Tel. No.	Mobile No.	Fax No.
Email Address:			

Participants Details:

First Name	Middle Initial	Last Name	Position	Email Address
<div></div>				

Please reserve me/us on this workshop schedule:

SCHEDULE	No. of Slot Reserve	AMOUNT Php 5,400 per pax (inclusive of tax)

PAYMENT METHOD All payments shall be made in Philippine Pesos. <input type="checkbox"/> Cash Deposit <input type="checkbox"/> Check payment Please make check payable to: YISRAEL SOLUTIONS AND CONSULTING (YISCON) INC.	Pls deposit your payment to our Land Bank Account BANK DETAILS: Account Name: YISRAEL SOLUTIONS AND CONSULTING (YISCON) INC Account Number: 1641-1047-16 Pasig-C. Raymundo Ave. Branch (Pls fax or email the payment and original deposit slip to us)
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<p>Requested by:</p> <hr/> <p>Signature over printed Name</p>	<p><u>REGISTRATION POLICY:</u> <u>GUARANTEED SLOTS</u> Please fill up the confirmation form to guarantee your slots. Those who confirmed will be given "priority status".</p> <p><u>CANCELLATION POLICY</u> NO cancellation will be made after confirmation, however, substitutes are allowed only when there is a verbal/written notice to the Yisrael Solutions and Consulting (YISCON) Inc. at least five (5) working days prior to the workshop. Please take note that there is a LATE-CANCELLATION and NON-ATTENDANCE CHARGE of <u>Php 750.00/day</u> per participant to cover costs.</p> <p><u>DEADLINE OF SUBMISSION OF CONFIRMATION FORM</u> Please send your confirmation form one (1) week before the scheduled workshop.</p>
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PRIVACY NOTICE:

"We from Yisrael Solutions and Consulting (YISCON), Inc. will make sure that all of the personal informations you have provided will be secured and remain confidential as much as possible. We collect informations with your proper consent and that the necessary personal information are used with the intent to fulfil the purpose of this event."