

STUDENT'S TIME MANAGEMENT TECHNIQUES

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The ability to effectively manage their time is a common factor that influences students' levels of productivity and performance. How can a student finish the activities and quizzes for the module as quickly as possible? How can a student avoid wasting time while maintaining focus on their work and paying attention to it?

In the first place, the students must keep in mind the CTAP or calm, think, assemble, and pass, or else they won't be able to pass the test. They will be better able to manage their time by using these strategies, which will allow them to meet the obligations that come with being a student.

The students shouldn't let themselves get worked up; instead, they need to maintain their composure and remain calm, avoid letting stress get in the way of their performance, and focus on taking slow, deep breaths to relax their bodies. The second phase is to think or consider what motivates them to start their actions, as well as to explain their ideas and analyze their module to respond to the assessments. The third phase is to assemble, which requires collecting all their responsibilities and arranging them in order of importance according to what must be finished first. After that, all their jobs should be finished, and a time should be scheduled for each action. They will be able to complete and pass their activities on time and without feeling any tension or stress when they have finished the steps that came before.

Regardless of how challenging the tasks may be, their level of success will always be determined by their ability to work and finish projects on time through efficient time management. This will always be the case. The most effective method for defining time

management is planning for the study, and the most effective method for completing their task is self-discipline.

References:

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