

## IMPORTANCE OF EFFICIENCY IN AN ORGANIZATION

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Being efficient means being productive. Efficiency at the workplace is very much important. It is the key to achieving goals and results and it is the best way to get our projects and tasks done. When we are efficient, we learn how to prioritize tasks and how to delegate those that can be done by somebody else under our supervision. It also makes it simpler to see progress and to stay focused on what's really important for longer.

We must show our people that by being efficient we serve as role models to them on how to value our work. Because if you are efficient, you'll prove to them that you are certainly productive. That's why you make them realize how important is efficiency in the organization. Moreover, it increases your confidence.

In essence, improving workplace efficiency is about making employees work smarter, not harder. Thus, more can be produced with the same amount of resources. Everything will not turn into futility. The effectiveness of an organization is determined by how successfully you assign resources in order to achieve goals in the right way. In other words, how well the organization converts input into output, such as products and services. In this way, effectiveness contributes to the success of the organization.

Efficiency is needed as a part of our daily work because as employees, we need to inculcate into our hearts and minds that our outputs are the mirror of our performance. Hence, we have to ensure that there is efficiency in everything that we do.

*References:*

Anderson, B., (2018), Three culture tips in increasing efficiency in the workplace, BambooHR, retrieved from <https://www.bamboohr.com/blog/tips-increasing-workplace-efficiency/>