



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM
NO. 227, S.2022

**CHANGES IN THE DIVISION MEMORANDUM NO. 219, S. 2022
EVALUATION AND RANKING OF QUALIFIED APPLICANTS FOR
ADMINISTRATIVE ASSISTANT III, ADMINISTRATIVE
ASSISTANT II, ADMINISTRATIVE AIDE VI AND
ADMINISTRATIVE AIDE I**

TO: Assistant Schools Division Superintendent
Division Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary, Junior and Senior High School Principals
All Others Concerned

1. This Office informs all concerned that the scheduled ranking for **EVALUATION AND RANKING OF QUALIFIED APPLICANTS FOR ADMINISTRATIVE ASSISTANT III, ADMINISTRATIVE ASSISTANT II, ADMINISTRATIVE AIDE VI AND ADMINISTRATIVE AIDE I** on **June 16, 2022, 9:00 AM**, will be changed to **June 30, 2022, 9:00 AM**.
2. Further, applicants are required to submit online at **bit.ly/SDOBTN_Ranking_NonTeaching_062022** and attached their SCANNED DOCUMENTS on or before **June 17, 2022, 3:00 PM**.
3. The submission of all pertinent documents for evaluation shall also be on the same date with proper labelled folder.
4. The vacancies for Administrative Assistant III and Administrative Assistant II shall consist of the following items:

ITEM/S	POSITION TITLE	SG	ITEM NUMBER	PLACE OF ASSIGNMENT
7	Administrative Assistant III	9	OSEC-DESCB-ADAS3-150014-2004	SDO BATAAN (Bookkeeper)
	Administrative Assistant III	9	OSEC-DESCB-ADAS3-150115-2014	SDO BATAAN (Bookkeeper)
	Administrative Assistant III	9	OSEC-DESCB-ADAS3-150199-2017	HERMOSA DISTRICT(Bookkeeper)
	Administrative Assistant III	9	OSEC-DECSB-ADAS3-150201-2017	MARIVELES DISTRICT(Bookkeeper)
	Administrative Assistant III	9	OSEC-DECSB-ADAS3-150112-2014	SDO BATAAN (Bookkeeper)
	Administrative Assistant III	9	OSEC-DECSB-ADAS3-150004-2007	JC PAYUMO MHS (Bookkeeper)
	Administrative Assistant III	9	OSEC-DECSB-ADAS3-150005-2014	DR. VICTORIA MHS (Bookkeeper)



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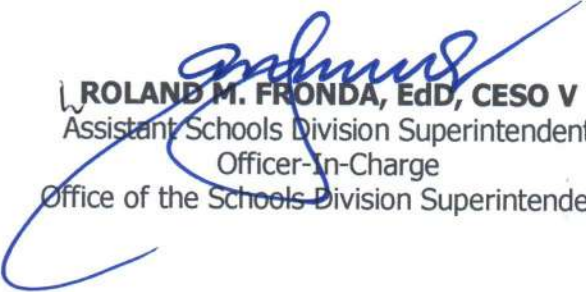
CSC PRIME-HRM BRONZE AWARD
CSC Resolution No. 2001100



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ITEM/S	POSITION TITLE	SG	ITEM NUMBER	PLACE OF ASSIGNMENT
10	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150209-2017	ORANI DISTRICT (Disbursing)
	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150210-2017	ORION DISTRICT (Disbursing)
	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150211-2017	PILAR DISTRICT (Disbursing)
	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150212-2017	SAMAL DISTRICT (Disbursing)
	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150213-2017	ST. FRANCIS HS (Disbursing)
	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150226-2018	MNHS CABCABEN (Disbursing)
	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150548-2016	SDO BATAAN (Disbursing)
	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150203-2017	DINALUPITAN DISTRICT (Disbursing)
	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150233-2018	SAMAL NHS (Disbursing)
	Administrative Assistant II	8	OSEC-DECSB-ADAS2-150206-2017	LIMAY DISTRICT (Disbursing)

5. All other provisions stated in the said Memorandum remain in-effect.
6. Immediate and wide dissemination of this Memorandum is desired.


ROLAND M. FRONZA, EdD, CESO V
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

CI2/acm



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