

## Republic of the Philippines

## Department of Education

REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

JUN 2 9 2022

DIVISION MEMORANDUM No. 247, s. 2022

## SUBMISSION OF SCHOOL FORMS

To: Assistant Schools Division Superintendent CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
All Public and Private School Heads
All Others Concerned

- 1. Pursuant to DepEd Order No. 11, s. 2018 entitled "Guidelines on the Preparation and Checking of School Forms", this Office instructs all public and private schools to submit **one** (1) **duly signed original copy** of the following documents on or before **July 22, 2022.** 
  - School Form 4 (SF4)- Monthly Learner's Movement and Attendance for the months of May and June (For private schools, SF4 for the last two months of classes)
  - School Form 5 (SF5)- Report on Promotion and Level of Proficiency
  - School Form 6 (SF6)- Summarized Report on Promotion and Level of Proficiency
- 2. Wide dissemination of and compliance with this Memorandum are enjoined.

Assistant Schools Division Superintendent Officer in-Charge

Office of the Schools Division Superintendent

SO7/PART June 29, 2022



