



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

March 15, 2020

DIVISION MEMORANDUM

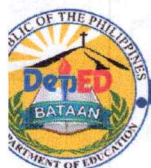
No. 091 s. 2020

DIVISION RANKING OF ELEMENTARY-SPECIAL EDUCATION TEACHER I

To: Chiefs of Division
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
SDO Personnel
All Others Concerned

1. This Office announces the conduct of the Division Ranking for the below vacancies to be held at SDO-Bataan Conference Hall, Balanga City on **April 21, 2021, Wednesday, 1:00 in the afternoon.**
2. Qualified applicants regardless of age, gender, civil status, disability, ethnicity, religion and political affiliation are enjoined to participate.
3. The following will be the legal bases for ranking:

VACANCIES	NO. OF ITEMS	LEGAL BASES FOR RANKING
SPECIAL EDUCATION TEACHER (ELEMENTARY)	1	Dep-Ed Order No. 07, Series of 2015 entitled Hiring Guidelines for Teacher I Position Effective School Year (SY) 2015-2016 and Dep-Ed Order No. 66, Series of 2007 entitled The Revised Guidelines on the Appointment and Promotion of other Teaching, Related Teaching and Non-Teaching Positions (Teaching Group)



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4. The qualification standards are as follows:

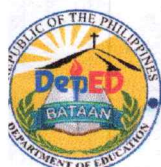
QUALIFICATION STANDARDS	EDUCATION	REQUIREMENTS	ELIGIBILITY
SPECIAL EDUCATION TEACHER (ELEMENTARY)	BSEED-BS Special Education	With Specialization in SPED- Undergrad	RA (1080) TEACHER
	BSEEd / BSSPEd	With 18 units MA-SPED and 3 years actual teaching in SPED VS Performance Rating	
	BSEEd / BSSPEd	With 15 units MA-SPED and 4 years of actual teaching in SPED VS Performance Rating	
	BSEEd / BSSPEd	With 12 units MA-SPED and 5 years of actual teaching in SPED VS Performance Rating	
	BSEED/BSE	With 9 units MA-SPED and 6 years actual teaching in SPED VS Performance Rating	
	BSEEd/BSSPEd/BSE	With teaching experience in SPED or Inclusive Setting VS Performance Rating	

5. The documents to be submitted by the applicants for the **VACANCY** for the **SPECIAL EDUCATION TEACHER -ELEMENTARY** are as follows:

a. Letter of intent;

b. Eligibility of Documents:

- Original and/or Certified True Copy of Transcript of Records for baccalaureate degree and with Specialization in SPED-Undergrad; with 18 units MA-SPED-3 yrs. actual teaching in SPED; with 15 units MA-SPED-4 yrs. actual teaching in SPED, with 12 units MA-SPED-5 yrs. actual teaching in SPED; with 9 units MA-SPED-6 yrs. actual teaching in SPED; with teaching experience in SPED or Inclusive Setting, VS Performance Rating.
- Original and/or Certified True Copy Appointment Papers CSC Form 33 or Certificate of Employment with specific duties and functions; and/or any other similar documents relevant to the position being applied for;
- Certificate of Participation/Attendance on trainings or learning and development



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programs recognized by DepEd or other service providers/organizations duly recognized by the government; and

- iv. Copy of valid CSC Eligibility or PRC License. If expired, please attached a copy of proof of renewal.

c. Pertinent Documents per DepEd Order No. 66 s. 2007

- i. Form 212 (PDS);
- ii. Result of Rating obtained in the Licensure Examination for Teachers/Professional Board Examination for Teacher (LET/PBET) and valid PRC Identification Card if applicable;
- iii. Updated Service Record if applicable; or copy of Certificate of Employment with specific duties and functions relevant to the position being applied for; (similar to paragraph 5.b.ii)
- iv. Certified True Copies of Performance Ratings (SY 2019-2020; SY 2018-2019 and SY 2017-2018) if applicable;
- v. Summarized Performance Rating for last 3 rating period duly signed by the Administrative Officer V if applicable;
- vi. Outstanding Accomplishments per **DepEd Order No. 66 s. 2007** (if applicable)
 - vi.1. Outstanding Employee Award
 - vi.2. Innovations
 - vi.3. Research and Development Program
 - vi.4. Publication / Authorship
 - vi.5. Consultant / Resource Speaker
- vii. Original and/or Certified True Copy of Transcript of Records for Master's Degree and/or Doctorate Degree if applicable;
- viii. Certificate of Seminars and relevant trainings attended if applicable
- ix. Other documents deem relevant for appreciation relevant to the position applied for; and
- x. Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant.

6. The eligibility and pertinent documents of applicant must have side tabbing.

7. Only applicant with notification either by e-mail and/or call will be required to join and participate in the scheduled virtual evaluation as stated in paragraph 1 of this Memorandum.

8. **ALL** applicants must submit all pertinent documents (original) to this Office Attention: **Roshenar V. Cruz**, Administrative Officer IV on **March 25, 2021; 8:00 in the morning until 12:00 noon** for verification purposes.

9. Applicants are enjoined to strictly observe the submission of documents relative to the



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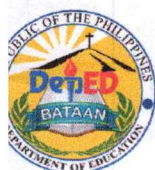
filling up of the aforementioned vacant positions.

10. Immediate and wide dissemination of this Memorandum is desired.

S3/A41/A43
20210421
2021 VARIOUS ITEMS FOR RANKING

ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

WILLIAM RODERICK R. FALLORIN
Officer-in-Charge
Office of the Assistant Schools Division Superintendent



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