



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

MAR 10 2021

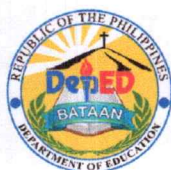
**DIVISION MEMORANDUM**

No. 078, s. 2021

**RECRUITMENT AND SELECTION OF TEACHER I APPLICANTS  
FOR SCHOOL YEAR 2021-2022**

To: OIC-Assistant Schools Division Superintendent  
Chiefs of Division  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Principals  
All Others Concerned

1. This is to announce that the **Recruitment and Selection of Teacher I Applicants for Kindergarten, Elementary, Junior and Senior High School** in the Schools Division Office of Bataan shall commence on **March 15, 2021**.
2. The teaching positions are open to all applicants regardless of age, gender, civil status, disability, ethnicity, religion, and political affiliation.
3. The procedure in the selection and hiring of qualified teachers shall be conducted in accordance with the provisions of DepEd Order No. 7, s. 2015 for Kinder to Junior High School and DepEd Orders No. 3, s. 2016 for Senior High School. The operational guidelines in the recruitment and evaluation of teacher-applicants are enclosed in this Memorandum.
3. Applicants shall submit one (1) complete set of personal folder/portfolio directly to the principal of the elementary or secondary school with a written application letter supported by documents enumerated in the attached Omnibus Certification of Authenticity and Verification of Documents Submitted (Enclosure No. 3) which shall likewise be duly accomplished by the applicant.
4. The composition of the School Screening Committee stipulated in the above-mentioned Department Orders shall be submitted to this Office on or before March 12, 2021 for the issuance of a corresponding Designation Order. Meanwhile, the composition and specific functions of the Division Selection Committee (DSC) are in Enclosure No. 2.
6. To better facilitate the application process, a color-coding scheme shall be followed. All applicants must have their documents in a colored folder assigned to the position they are applying for. The color scheme is as follows:



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Position	Color of Folder
Kindergarten	Green (Plastic)
Elementary	White (Paper)
Junior HS by Major	Paper Folder
English	Red
Science	Orange
Mathematics	Yellow
Social Studies	Green
Filipino	Violet
Values/EsP	Brown
MAPEH	Pink
TLE	Blue
Senior High School	Plastic Folder
Academic	White
TVL	Yellow

7. An orientation for the teacher applicants which will be conducted through Zoom is scheduled on March 17, 2021. The links shall be announced through the FB page of DepEd Bataan as well as in [www.depedbataan.com](http://www.depedbataan.com).
8. Immediate and wide dissemination of the content of this Memorandum is earnestly enjoined.

**ROMEO M. ALIP, PhD, CESO V**  
Schools Division Superintendent

CI 4/ci27

Encls.: as stated

Reference:

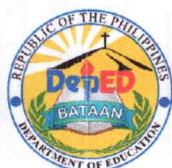
DepEd Order No. 7 & 22, s. 2015

DepEd Order No. 29, s. 2002

DepEd Order No. 3, s. 2016

To be indicated in the Perpetual Index  
under the following subjects:

APPOINTMENT  
POLICY  
RECRUITMENT  
SCHOOLS  
SELECTION



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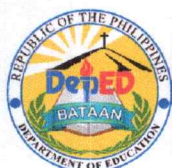


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(Enclosure No. 1 to Division Memorandum No. \_\_\_\_\_, s. 2021)

**Procedure in the Recruitment and Evaluation of Teacher I Positions for  
Kinder to Senior High School for SY 2020-2021**

Process	Date	Tasks
<b>1. Organization of the School Screening Committee (SSC)</b>	<b>March 8-11, 2021</b>	<p>The school shall organize and submit the composition of the SSC for the approval of the Schools Division Superintendent (SDS) through this link: <b><a href="https://bit.ly/SDOBTN_SSC">bit.ly/SDOBTN_SSC</a></b> on or before <b>March 12, 2021</b> in accordance with paragraphs 6.2.1.1 and 6.2.1.2 of DepEd Order No. 7, 2015 / paragraph 2.1 of DepEd Order No. 3, s. 2016.</p> <p>The Chair of the SSC shall discuss with the members of the committee the contents of the Hiring Guidelines.</p>
<b>2. Submission and evaluation of documents and assigning of points for Education, Teaching Experience and LET/PBET Rating</b>	<b>March 15-26, 2021</b>	<p>Applicants from other schools/divisions shall be encouraged to apply in their respective divisions in observance of the localization law or be informed that they will be the last priority in hiring.</p> <p><b>The applicant shall provide one (1) set of documents, all photocopied in A4-sized bond paper.</b> The folder shall be properly labeled as follows:</p> <p style="text-align: center;"><b>PERTINENT DOCUMENTS OF:</b></p> <p><b>NAME OF APPLICANT:</b> <b>LEVEL: Kindergarten / Elementary / Junior HS (indicate Major/Specialization) / Senior HS (indicate kind of Track)</b></p> <p>The applicant's documents shall be received by the SSC. These documents must be properly labeled with dog-ears/side tabbing sequenced and arranged by number as enumerated in paragraph 5.2 of DepEd Order No. 7, s. 2015. The SSC shall immediately give 3 sets of Form 1A and Form 1B to the applicant. The distribution of these forms shall be: 1 copy for the SSC; 1 for DSC and 1 for the Applicant.</p> <p>The applicant shall accomplish the personal information part of Form 1A and Form 1B (Applicant's Individual Rating Sheet). Part II of Form 1A shall be accomplished by the SSC and shall be signed by the SSC and the Applicant.</p> <p>The second and third copies of Form 1A shall be attached in the inside-left portion of the applicant's folder.</p>



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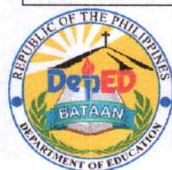
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Process	Date	Tasks
		<p>The teacher applicant shall ensure that he/she has a receiving copy of the Application Documents stamped received by the SSC in the Application Letter.</p> <p>The SSC shall verify the authenticity and completeness of the documents and encode the applicants' names, address, course training experience, LET/PBET rating, experiential learning course (Field Study shall be considered), specialized training and skills based on certificates.</p> <p>The applicant shall provide the computation of his/her General Weighted Average (GWA). The <b>MS Excel form available in this link: <a href="https://bit.ly/SDOBTN_GWAComputation">bit.ly/SDOBTN_GWAComputation</a></b>. This must be accomplished prior to submission of documents, otherwise the application will not be accepted. After encoding the grades, the form shall be printed, signed by the applicant and attached in the TOR. The computed grades will be validated by the SSC upon submission of documents.</p> <p>SSC shall <b>detail the teaching experience of the applicant</b> in the Form 1A. All claims for experience shall be supported by documents and appreciated based on the guidelines. The SSC shall give the points equivalent to the teaching experience of the applicant, as supported by the documents submitted, and subject to validation of the DSC.</p> <p>The equivalent points indicated in paragraph 7.3 of DO No. 7, s. 2015 shall be used to get the LET/PBET rating.</p>
<b>3. Consolidation of Documents and Filling-out of Required Forms</b>		
<b>School</b>	<b>March 29-31, 2021</b>	<p>The SSC shall consolidate the application documents of all the applicants in their school. The raw scores in Education, Teaching Experience and PBET/LET rating shall be encoded in the <b>Form 2 (School Consolidated Report in the Hiring of Teachers)</b>. The school with no applicant shall also submit the Form 2 and indicate <b>NO APPLICANT</b>.</p> <p>The SSC shall then submit all the applicants' folders with label COPY FOR SDO as well as the Form 2 to the District.</p>
<b>District</b>	<b>April 5-6, 2021</b>	<p>The District IT Coordinator and/or District Clerk shall consolidate the report submitted by the SSC. The District IT Coordinator and/or District Clerk will <b>accomplish Form 3 (District Consolidated Report in the Hiring of Teachers)</b> for both Kinder, Elementary, Junior HS and Senior HS.</p>



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Process District	Date	Tasks
	<b>April 7, 2021</b>	<p>The PSDS shall transmit the <b>Form 3</b> to the Division Selection Committee (DSC) thru this link: <b>bit.ly/SDOBTN_Form3</b> . The PSDS is also tasked to check for the completeness of all applicants within the district as encoded in the forms. Furthermore, the PSDS shall ensure that the Form 3 has been evaluated and checked for submission to the DSC.</p> <p>The PSDS shall submit the pertinent documents of teacher-applicants to the SDO.</p>
<b>4. Administration of Computer Based English Proficiency Test and Mental Ability Test</b>	<b>To be announced</b>	<p>Applicants who have yet to take English Proficiency Test shall register at <b>bit.ly/SDOBTN_EPT2021</b> on or before <b>March 26, 2021</b>. The schedule and venue of the Computer Based English Proficiency Test (CB-EPT) shall be announced through a Division Memorandum, the SDO Facebook Page and SDO Website.</p> <p>Note: It is the responsibility of the applicant to keep informed on the schedule and venue of the CB-EPT.</p> <p>The results of the previous EPT are still valid and available at the SDO-SGOD-SM&amp;ME.</p>
<b>5. Evaluation of Specialized Training, Interview and Demonstration Teaching, Validation of Paper evaluation</b>	<b>April 8 – 23, 2021</b>	<p>The evaluation/ demonstration of specialized training and interview of each applicant will be held in one (1) day through Zoom shall be based on the schedule set by the DSC. Applicants are required to provide all the materials needed to perform the demonstration of skills for the specialized training indicated in the training certificate.</p> <p>For the demonstration teaching, all applicants are required to upload a 15-20 minute video presentation of a lesson at <b>bit.ly/SDOBTN_DemoTeaching2021</b> on or before <b>April 8, 2021</b></p>
<b>6. Finalization of the Registry of Qualified Applicants (RQA)</b>	<b>April 26 - 30, 2021</b>	<p>The <b>Tentative Scores for the RQA</b> will be posted in the SDO Website (<a href="http://www.depedbataan.com">www.depedbataan.com</a>), DepEd Bataan Facebook Page.</p> <p>Applicants will be given time to check their scores before the FINAL RQA is released. The Tentative Scores for the RQA will be posted for <b>1 Week</b>. Applicants shall <b>access this link: <a href="http://deped.in/SDOBataanHiring">http://deped.in/SDOBataanHiring</a></b> to send their messages for clarification and correction.</p>



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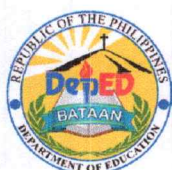


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		<b>NO PERSONAL FOLLOW-UP</b> in the SDO shall be entertained unless instructed and required to do so by the Division Selection Committee.
Process	Date	Tasks
<b>7. Submission and Approval of the Registry of Qualified Applicants to the Schools Division Superintendent</b>	<b>1<sup>st</sup> week of May 2021</b>	After the validation of the scores of all teacher applicants, DSC shall submit the FINAL RQA to the Schools Division Superintendent (SDS) for APPROVAL on the 1 <sup>st</sup> week of May 2021.  Immediately after the SDS approves the FINAL RQA, the same shall be posted in the SDO website and DepEd Bataan Facebook Page.
<b>8. Appointment of Qualified Applicants</b>	<b>1 week prior to the opening of School Year</b>	<b>APPLICANTS WILL BE ADVISED TO REPORT TO THE SCHOOL OR DISTRICT. FURTHER, APPLICANTS ARE ADVISED NOT TO MAKE PERSONAL FOLLOW-UP IN THE SDO</b>  <b>If SDO still has available Teacher I position and there is a need to augment qualified applicants with greater teacher requirements, DepEd Order No. 22, s. 2015 will be used.</b>



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(Enclosure No. 2 to Division Memorandum No. , s. 2021)

**Division Selection Committee (DSC)**

The Division Selection Committee shall be composed of the following:

<b>For Kindergarten and Elementary School:</b>		
Chair	William Roderick R. Fallorin OIC-Assistant Schools Division Superintendent	
Members	1. Jacqueline C. Tuazon 2. Mila D. Calma 3. Jean A. Lintag 4. Jane Robles 5. Carlos Escudero 6. Danilo Banal	EPS – EsP EPS – Filipino EPS – ALS PESPA President DFPTA President BPSTEA President
Secretariat	Anthony Glenn P. Gacutan	ADAS III

<b>For Junior High School:</b>		
Chair	William Roderick R. Fallorin OIC-Assistant Schools Division Superintendent	
Members	1. Ilynne S. Samonte 2. Maria Teresa C. Perez 3. Edwin R. Bermillo 4. Ludivina S. Omania 5. Carlos Escudero 6. Danilo Banal	EPS – English EPS – MAPEH EPS – Science BOPSSA President DFPTA President BPSTEA President
Secretariat	Anthony Glenn P. Gacutan	ADAS III

<b>For Senior High School:</b>		
Chair	William Roderick R. Fallorin OIC-Assistant Schools Division Superintendent	
Members	1. Danilo C. Caysido 2. Evelyn V. Mendoza 3. Romeo M. Layug 4. Edgar E. Garcia 5. Andres C. Matawaran 6. Ludivina S. Omania 7. Carlos Escudero 8. Danilo Banal	EPS – Mathematics EPS – EPP/TLE EPS – Araling Panlipunan EPS – LRMDs EPS – Private School BOPSSA President DFPTA President BPSTEA President
Secretariat	Anthony Glenn P. Gacutan	ADAS III



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(Enclosure No. 3 to Division Memorandum No. \_\_\_\_, s. 2021)

**FOR KINDERGARTEN, ELEMENTARY AND JUNIOR HIGH SCHOOL TEACHER-APPLICANTS**

Date: \_\_\_\_\_

**OMNIBUS CERTIFICATION OF AUTHENTICITY  
AND VERIFICATION OF DOCUMENTS**

**The School Screening Committee and  
The Division Screening Committee**

Sir/Madam:

Pursuant to DepEd Order No. 7, s. 2015 entitled "Hiring Guidelines for Teacher I Positions Effective School Year 2015-2016", the undersigned applicant who is a holder of professional license from the Professional Regulation Commission as teacher hereby respectfully submits his/her written application supported by the following documents:

1. CSC Form 212 (revised 2017) in two (2) copies with the latest 2x2 ID picture;
2. Certified photocopy of PRC professional identification card;
3. Certified photocopy of ratings obtained in the Licensure Examination for Teachers/Professional Board Examination for Teachers;
4. Certified copy of transcript of records for baccalaureate degree and post-graduate degrees;
5. Copies of service record/certificate of employment, performance rating, and school clearance for those with teaching experience;
6. Certificate of specialized training, if any, like computer literacy, journalism, theater arts, National Certificate (NC I or NC II), etc.;
7. Certified copy of Voter's ID and/or any proof of residency as deemed acceptable by the School Screening Committee; and
8. NBI Clearance

The undersigned applicant assumes full responsibility and accountability on the validity and authenticity of the foregoing documents submitted and commits that any violation will automatically disqualify the undersigned applicant from the selection process.

Very truly yours,

\_\_\_\_\_  
Signature over printed name

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BEFORE ME, a Notary Public for and in the City of \_\_\_\_\_, Philippines this  
\_\_\_\_\_ personally appeared \_\_\_\_\_ with his/her  
Community Tax Certificate No. \_\_\_\_\_ issued at  
\_\_\_\_\_ on \_\_\_\_\_ known to me and to me  
known to be the same person who executed the foregoing instrument and he/she  
acknowledged to me that the same is his/her own free and voluntary act and deed.

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Page No. \_\_\_\_\_ :  
Book No. \_\_\_\_\_ :  
Series of 2021.

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**FOR SENIOR HIGH SCHOOL TEACHER-APPLICANTS**

Date: \_\_\_\_\_

**OMNIBUS CERTIFICATION OF AUTHENTICITY  
AND VERACITY OF DOCUMENTS**

**The School Screening Committee and  
The Division Screening Committee**

Sir/Madam:

Pursuant to DepEd Order No. 3, s. 2016 entitled "Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective School Year (SY) 2016-2017", the undersigned applicant hereby respectfully submits his/her written application supported by the following documents:

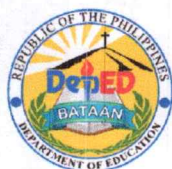
1. Letter of intent which shall indicate the following information:
  - a. Statement of purpose/expression of interest
  - b. Subject group he/she intends to teach
  - c. Preferred school(s), if any;
2. CSC Form 212, Revised 2017 (Personal Data Sheet) in two (2) copies with the latest 2x2 ID picture;
3. Certified photocopy of certificates of relevant specialized trainings, if any
4. Certified copy of Voter's ID and/or any proof of residency
5. National Bureau of Investigation (NBI) clearance
6. Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant
7. Certified photocopy of Diploma on Bachelor's Degree
8. Certified photocopy of Transcript of Records with at least 15 units of specialization in relevant strand/specialized subject
9. Certified photocopy of Professional Regulation Commission (PRC) professional ID card/certificate of registration /license
10. Certified photocopy of ratings obtained in the Licensure Examination for Teachers (LET)/Professional Board Examination for Teachers (PBET)
11. Technical Education and Skills Development Authority (TESDA) National Certificate (NC)
12. Certified photocopy of Trainers Methodology Certificate (TMC), if available
13. Certified photocopy of Certification of Proficiency/Recognition from recognized and respectable relevant associations/organizations/guild
14. Certified photocopy of Certification of Status of Employment/Service Record from HEI/TVI

The undersigned applicant assumes full responsibility and accountability on the validity and authenticity of the foregoing documents submitted and commits that any violation will automatically disqualify the undersigned applicant from the selection process.

Very truly yours,

\_\_\_\_\_  
Signature over printed name

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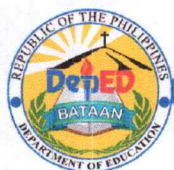




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BEFORE ME, a Notary Public for and in the City of \_\_\_\_\_, Philippines this  
\_\_\_\_\_ personally appeared \_\_\_\_\_  
with his/her Community Tax Certificate No. \_\_\_\_\_ issued at  
\_\_\_\_\_ on \_\_\_\_\_ known to me  
and to me known to be the same person who executed the foregoing instrument and he/she  
acknowledged to me that the same is his/her own free and voluntary act and deed.

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(Accomplished in triplicate)

**APPLICANT'S INDIVIDUAL RATING SHEET**  
 (Kinder to Junior High School)

<b>Form 1 A</b>									
<b>Part I</b>		<i>To be accomplished by the applicant</i>							
<b>Unique Application Number:</b> <small>(if known)</small>									
<b>Name of Applicant:</b>									
<div> <div>(Surname)</div> <div>(First Name)</div> <div>(Middle Name)</div> </div>									
<b>Level:</b> <small>(Check and specify)</small>		<input type="checkbox"/> Kindergarten	<input type="checkbox"/> Elementary	<input type="checkbox"/> Junior HS	<input type="checkbox"/> Major	<input type="checkbox"/> Minor			
<b>Specialization (TLE):</b>									
<b>Complete Address:</b>									
<b>Mobile Number/s:</b>									
<b>Email Address:</b>				<b>Facebook Account Name:</b>					
<b>Part II</b>		<i>To be accomplished by the School Screening Committee</i>							
				<i>For School Screening Committee</i>			<i>For Division Screening Committee</i>		
<b>I. EDUCATION (20 Points)</b>				<b>Raw Score:</b>			<b>Points Earned:</b>		
General Weighted Average									
Master's Degree									
Doctorate									
<b>II. TEACHING EXPERIENCE (15 Points)</b> <small>(Inclusive dates)</small>				<b>Raw Score:</b>			<b>Points Earned:</b>		
<b>III. LET/PBET RATING (15 Points)</b>				<b>Raw Score:</b>			<b>Points Earned:</b>		
Rating:									

This is to certify that we, the members of the School Screening committee has received the application folder of \_\_\_\_\_ containing documents enumerated in paragraph 5.2 of DepED Order No. 7, s. 2015 in connection with Hiring of Kindergarten to Junior School Teaching Positions for SY 2020-2021 in the SDO Bataan.

**CERTIFIED TRUE AND CORRECT:**

SCHOOL SELECTION COMMITTEE		
POSITION	NAME	SIGNATURE
Chairman:		
Member:		
Member:		
Member:		
Member:		
Date:		

Conforme:

\_\_\_\_\_  
*Signature of Applicant over Printed Name*

\_\_\_\_\_  
 Date



(Accomplished in triplicate)

<b>Form 1 B</b>									
<b>Part I</b>		<i>To be accomplished by the applicant</i>							
<b>Unique Application Number:</b> <small>(if known)</small>									
<b>Name of Applicant:</b>									
<div><div>(Surname)</div><div>(First Name)</div><div>(Middle Name)</div></div>									
<b>Level:</b> <small>(Check and specify)</small>		<input type="checkbox"/> Kindergarten	<input type="checkbox"/> Elementary	<input type="checkbox"/> Junior HS	<input type="checkbox"/> Major	<input type="checkbox"/>	<input type="checkbox"/> Minor	<input type="checkbox"/>	<input type="checkbox"/>
<b>Specialization (TLE):</b>									
<b>Complete Address:</b>									
<b>Mobile Number/s:</b>									
<b>Email Address:</b>				<b>Facebook Account Name:</b>					
<b>Part III</b>		<i>To be accomplished by the Division Screening Committee</i>							
<b>IV. SPECIALIZED TRAINING AND DEMO OF SKILLS (10 Points)</b>					<b>Points Earned:</b>				
<b>V. INTERVIEW (10 Points)</b>					<b>Points Earned:</b>				
Personality (5 points)									
Potential (5 points)									
<b>VI. DEMONSTRATION TEACHING (15 Points)</b>					<b>Points Earned:</b>				
<b>VII. ENGLISH PROFICIENCY TEST (15 Points)</b>					<b>Points Earned:</b>				
Score									
Percentage									
Weighted Points									
					<b>Grand Total:</b>				

**CERTIFIED TRUE AND CORRECT:**

<b>DIVISION SELECTION COMMITTEE</b>					
POSITION		NAME		SIGNATURE	
CHAIRMAN: ASDS					
MEMBER: EPS					
MEMBER: EPS					
MEMBER: EPS					
MEMBER: PESPA/PASSA					
MEMBER: PTA					
MEMBER: TEACHER'S CLUB					
DATE:					

(Accomplished in triplicate)

**APPLICANT'S INDIVIDUAL RATING SHEET**  
 (Senior High School)

<b>Form 1 A</b>											
<b>Part I</b>		<i>To be accomplished by the applicant</i>									
<b>Unique Application Number:</b> <small>(if known)</small>											
<b>Name of Applicant:</b>											
<div> <div>(Surname)</div> <div>(First Name)</div> <div>(Middle Name)</div> </div>											
<b>Level:</b> <small>(Check and specify)</small>		Kindergarten		Elementary		Junior HS		Major		Minor	
<i>Others:</i>											
<b>Track Applied for:</b>		ACAD		TVL		Sports		Arts and Design			
<b>Specialization:</b>						<b>Category:</b>					
<b>Complete Address:</b>											
<b>Mobile Number/s:</b>											
<b>Email Address:</b>						<b>Facebook Account Name:</b>					
<b>Part II</b>		<i>To be accomplished by the School Screening Committee</i>									
<b>I. EDUCATION (20 points- ACAD, 15 points – TVL/Arts and Design/Sports)</b>						<i>For School Screening Committee</i>		<i>For Division Screening Committee</i>			
						<b>Raw Score:</b>		<b>Points Earned:</b>			
General Weighted Average											
Master's Degree											
Doctorate											
<b>II. TEACHING/INDUSTRY/ WORKPLACE EXPERIENCE (15 points –ACAD, 20 points – TVL/Arts and Design/Sports)</b>						<b>Raw Score:</b>		<b>Points Earned:</b>			

This is to certify that we, the members of the School Screening committee has received the application folder of \_\_\_\_\_ containing documents enumerated in paragraph 5.2 of DepED Order No. 3, s. 2016 in connection with Hiring Senior High School Teaching Positions for SY 2020-2021 in the SDO Bataan.

**CERTIFIED TRUE AND CORRECT:**

SCHOOL SELECTION COMMITTEE		
POSITION	NAME	SIGNATURE
Chairman:		
Member:		
Member:		
Member:		
Member:		
		Date:

Legend:	CATEGORY
<b>Academic and Core Subjects</b> Group I-A (English & Research) Group I-B (Filipino at Pananaliksik) Group I-C (HUMSS/Philosophy) Group I-D (Media & IT Literacy) Group II - (ABM/ Entrep/ Immersion) Group III-A - (STEM & Gen. Math) Group III-B (STEM & Sciences) Group V -Sports/PE & Health)	<b>Technical-Vocational &amp; Livelihood</b> Group IV-A (TVL-Agri & Fishery) Group IV-B (TVL-Industrial Arts) Group IV-C (ICT) Group IV-D (Home Economics)
<b>Arts &amp; Design</b> Group VI - Arts & Design	

Conforme:

\_\_\_\_\_  
*Signature of Applicant over Printed Name*

\_\_\_\_\_  
*Date*



(Accomplished in triplicate)

<b>Form 1 B</b>												
<b>Part I</b>		<i>To be accomplished by the applicant</i>										
<b>Unique Application Number:</b> <i>(if known)</i>												
<b>Name of Applicant:</b>												
<div><div><i>(Surname)</i></div><div><i>(First Name)</i></div><div><i>(Middle Name)</i></div></div>												
<b>Level:</b> <i>(Check and specify)</i>		<input type="checkbox"/> Kindergarten	<input type="checkbox"/> Elementary	<input type="checkbox"/> Junior HS	<input type="checkbox"/> Major	<input type="checkbox"/> Minor						
<i>Others:</i>												
<b>Track Applied for:</b>		<input type="checkbox"/> ACAD	<input type="checkbox"/> TVL	<input type="checkbox"/> Sports	<input type="checkbox"/> Arts and Design							
<b>Specialization:</b>				<b>Category:</b>								
<b>Complete Address:</b>												
<b>Mobile Number/s:</b>												
<b>Email Address:</b>				<b>Facebook Account Name:</b>								
<b>Part III</b>		<i>To be accomplished by the Division Screening Committee</i>										
<b>III. SPECIALIZED TRAINING AND DEMO OF SKILLS</b> (10 points – ACAD, 20 points – TVL, 15 points – Arts and Design/Sports)										<b>Points Earned:</b>		
<b>IV. INTERVIEW (15 Points)</b>										<b>Points Earned:</b>		
Personality (5 points)												
Potential (5 points)												
<b>V. ENGLISH COMMUNICATION SKILLS</b> (10 points – ACAD, 5 points – TVL/Arts and Design/Sports)										<b>Points Earned:</b>		
Score												
Percentage												
Weighted Points												
<b>VI. Portfolio/Outstanding Achievements (10 points – ACAD/TVL, 15 points –/Arts and Design/Sports)</b>										<b>Points Earned:</b>		
<b>VII. DEMONSTRATION TEACHING (20 points- ACAD, 15 points – TVL/Arts and Design/Sports)</b>										<b>Points Earned:</b>		
										<b>Grand Total:</b>		

**CERTIFIED TRUE AND CORRECT:**

DIVISION SELECTION COMMITTEE		
POSITION	NAME	SIGNATURE
CHAIRMAN: ASDS		
MEMBER: EPS		
MEMBER: EPS		
MEMBER: EPS		
MEMBER: PESPA/PASSA		
MEMBER: PTA		
MEMBER: TEACHER'S CLUB		
DATE:		