

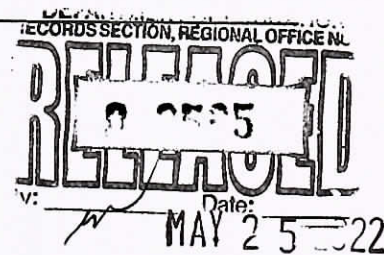


Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

REGIONAL MEMORANDUM

No. 300 —, s. 2022

**CALL FOR NOMINATION OF SCHOOLS FOR THE
VIRTUAL GRADUATION PROOF OF CONCEPT**



To: Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. As part of our commitment to improve our processes in the Department, Microsoft Philippines will do a proof of concept (POC) wherein schools can conduct their moving-up ceremonies virtually or in a hybrid setting.
2. The Division Information Technology Officers (DITO) are instructed to nominate one (1) school to be part of this activity.
3. School nominees must be able to provide the following technical requirements:

For Producer / Organizers

- 1 desktop or laptop for the producer who will run the Teams platform
- 1 desktop or laptop for the camera-person (can depend on how many cameras needed)
- 1 back-up device (Optional)
- 1-2 cameras (at least 10 megapixels) to capture the venue, students, teachers

Remote viewers (Parents, Guests, Speakers, or Learners as the case may be)

- 1 PC / Mobile

4. For ideal performance, schools that can provide the following specifications are highly encouraged to join:

Producer / Organizers

- RAM: 16GB
- Video card: high (example: GeForce)
- Internet: (at least 20-50 mbps)
- Speakers
- 1 PC / Laptop (Recommended)

Remote viewers (Parents, Guests, Speakers, or Learners as the case may be)

- 1 PC / Mobile




Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89; Email Address: region3@deped.gov.ph





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5. Assign a school focal person or team that will lead in facilitating the virtual graduation rites and be present online on *June 3, 2022*, the scheduled POC meeting/orientation with Microsoft.
6. DITOs must submit school nominees and focal persons to Mr. Kristian Alan Catahan via the MS teams chat group DEPED R3 – Microsoft Channel on or before *May 31, 2022*.
7. For immediate dissemination and compliance.


MAY B. ECLAR, PhD, CESO III
Regional Director

Encl.: None
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

COMPUTER EDUCATION

ORD/ictu1
May 25, 2022



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