



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

May 18, 2022

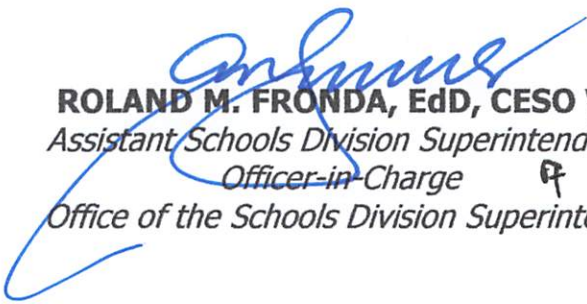
**DIVISION MEMORANDUM**

No. 183, s. 2022

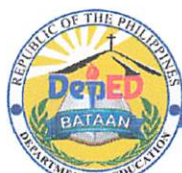
**SUBMISSION OF PTA MONITORING FORM AND SCHOOL PTA BY-LAWS**

To: Assistant Schools Division Superintendent  
Chiefs of Division, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary School Heads  
Public Secondary School Heads  
All Others Concerned

1. In accordance with Regional Memorandum No. 276, s. 2022 "Submission of Parents-Teachers Association (PTA Documents), dated May 13, 2022. This Office is requesting the schools through the District Supervisors/District PTA Coordinators to submit the following documents on or before May 20, 2022.
  - 1.1 PTA monitoring form, using the attached template
  - 1.2 Copy of the latest Constitution and By-laws
  - 1.3 Copy of the Certificate of Recognition if applicable.
2. The above-mentioned documents shall be uploaded to this google link <https://tinyurl.com/SPTABByLawBataan2>
3. For concerns and queries, you may directly coordinate through email at [socmob.bataan@deped.gov.ph](mailto:socmob.bataan@deped.gov.ph)
4. Attached is a copy of Regional Memorandum No. 276, s. 2022 dated May 13, 2022.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**ROLAND M. FRONDA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

S09  
May 18, 2022



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 REGION III  
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**PTA Monitoring Form**

District : \_\_\_\_\_

As of : \_\_\_\_\_ Quarter, SY: \_\_\_\_\_

Particulars	Number of Schools					
	K	ES	JHS	SHS	IS	Total
<b>1. Type of Schools</b>						
1.1 Public Schools						
1.1.1 Complete						
1.1.2 Incomplete						
1.2 Non-DepEd Managed School						
1.2.1 Private Schools						
1.2.2 LGU-created schools						
1.2.3 Tech-Voc Institutes						
<b>2. No. of Recognized SPTAs</b>						
2.1 Public Schools						
2.1.1 Complete						
2.1.2 Incomplete						
2.2 Non-DepEd Managed Schools						
2.2.1 Private Schools						
2.2.2 LGU-created schools						
2.2.3 Tech-Voc Institutes						
2.3 Reason/s for Non-recognition of SPTAs						
(Please use additional sheets if necessary)						
<b>3. No. of SPTAs with By-laws</b>						
3.1 Public Schools						
3.1.1 Complete						
3.1.2 Incomplete						
3.2 Non-DepEd Managed Schools						
3.2.1 Private Schools						
3.2.2 LGU-created schools						
3.2.3 Tech-Voc Institutes						
<b>4. No. of Organized FPTAs</b>						
4.1 Municipality				11		
4.2 City				N/A		
4.3 Province				1		
<b>5. No. of Complaints/Cases Filed from the first day of classes</b>						
5.1 No. of Pending Complaints/Cases						
5.1.1 Involving SPTAs						
5.1.2 Involving FPTAs						
5.1.3 Involving DepEd Personnel						

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_



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Address: Bataan Provincial Capitol Compound, Balanga City 2100 Bataan | Telephone / Fax: (047) 237-2102  
 Email Address: batan@deped.gov.ph | Website: www.depedbatan.com | Facebook Page: www.facebook.com/DepEdBataan







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**Legend:**

K – Kindergarten

ES – Elementary School

JHS – Junior High School

SHS – Senior High School

IS – Integrated School

SPTA – School PTA

FPTA – Federated PTA

<b>Complete</b>	With Complete List/Members of SPTA
<b>Incomplete</b>	With Incomplete List/Members of SPTA
<b>Recognized SPTA</b>	All SPTAs to be organized for SY 2021-2022, for purposes of these guidelines, shall be deemed officially recognized SPTAs: Provided that, such PTAs belong to schools with a validly organized SPTA for the last two (2) SYs prior to the effectivity hereof. These officially recognized SPTAs shall satisfy the requirements enumerated under Section 20 hereof to maintain their status as such: Provided that, if the SPTA fails to satisfy said requirements to maintain its status as an officially recognized SPTA for two (2) consecutive SYs, said SPTA shall revert to the status of a non-officially recognized SPTA. (See DepEd Order no. 13 s. 2022)
<b>SPTA with By-laws</b>	School PTA with school localized by-laws



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Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

CORDS SECTION, REGIONAL OFFICE NO.

**RECEIVED**  
MAY 13 2022

REGIONAL MEMORANDUM

No. 276, s. 2022

**SUBMISSION OF THE PARENT TEACHER ASSOCIATION (PTA) DOCUMENTS**

To: **Schools Division Superintendents**  
**Chiefs, School Governance and Operations Division (SGOD)**  
**Division Partnership Focal Persons**

1. This Office advises the Schools Division Offices (SDOs) through the Division PTA Coordinator to submit the following documents on or before May 20, 2022.

- 1.1 List of the Division Federated PTA Officers (S.Y. 2021-2022)
- 1.2 PTA Monitoring Form, using the attached template
- 1.3 Copy of the latest Constitution and By-laws (CBL) certified by the FPTA Officers
- 1.4 Copy of the Certificate of Recognition, if applicable.

2. The above-mentioned documents shall be uploaded to this google drive link:  
<https://tinyurl.com/2022-PTA-docs>.

3. For information and compliance.

**MAY B. ECLAR, PhD, CESO III**  
Regional Director

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

PTA  
ESSD/giap  
May 11, 2022