



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

MAY 10 2022

**DIVISION MEMORANDUM**

No. 167, s. 2022

**3rd DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Assistant Principals  
All Others Concerned

1. This Office announces the conduct of the 3rd Division Management Committee (MANCOM) Meeting on May 20, 2022, 8:00 AM to 4:00 PM at a venue to be announced later.

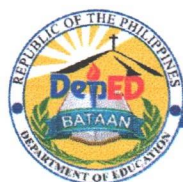
2. The participants to the MANCOM Meeting are as follows:

Schools Division Superintendent	1
Assistant Schools Division Superintendent	1
Chief Education Supervisors	2
Education Program Supervisors	11
Public Schools District Supervisors	11
Public Secondary School Principals	41
Senior High School Assistant Principals	23
Elementary School Heads	168
Assistant Principals (Elementary and Secondary)	8
SDO Personnel	<u>31</u>

*Administrative Officer V (Budget and Admin),  
Accountant, Cashier, Senior Education Program  
Specialists, Engineer, Planning Officer, Records  
Officer, Supply Officer, Secretariat, Information  
Technology Officer, Education Program Specialist,  
Nurse, Administrative Assistant II*

**Total - 297**

3. No proxy is allowed. Fully vaccinated individuals against COVID-19 are expected to bring their vaccination cards for verification. Unvaccinated participants shall present a negative antigen/RT PCR test as may be required by the venue.



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Address: Bataan Provincial Capitol Compound, Balanga City 2100 Bataan | Telephone / Fax: (047) 237-2102  
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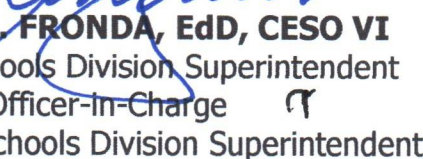


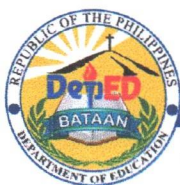
CSC PRIME-HRM BRONZE AWARD  
CSC Resolution No. 2001100



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4. The agenda includes the following concerns:
  - a. CID Concerns
  - b. SGOD Concerns
  - c. Admin Concerns
  - d. Finance Concerns (Budget & Accountant)
  - e. ASDS Concerns
  - f. SDS Hour
  - g. Issues and Concern
  - h. Other Matters
5. A registration fee of ONE THOUSAND PESOS (Php 1,000.00) shall be collected from each participant to defray expenses for food, venue, and other incidental expenses relative to the conduct of the activity chargeable against school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
6. This Memorandum serves as the travel authority of the participants.
7. Immediate dissemination and strict compliance of this Memorandum is desired.

  
**ROLAND M. FRONZA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



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**3rd DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**  
**April 20, 2022**

Part I: Arrival and Registration..... 7:00-8:00 AM

Part II: Program Proper ..... 8:00-8:30 AM

National Anthem ..... AVP

Prayer ..... AVP

Roll Call ..... **JOSEPH RALPH S. DIZON**  
PI- Liyang ES, Pilar District

Part III: Meeting Proper ..... 8:30-12:00 NN

- CID Concerns
- SGOD Concerns
- Admin Concerns
- Finance Concerns (Budget & Accountant)
- Issues and Concerns

**Lunch Break – 12:00-1:00 PM**

Meeting Proper ..... 1:00-4:00 PM

- ASDS Concerns
- SDS Hour
- Other Matters

**LEANN C. LUNA, EdD**  
PI-BASECO Elementary School, Mariveles District  
Master of Ceremonies



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