

#### Republic of the Philippines

# Department of Education

REGION III SCHOOLS DIVISION OFFICE OF BATAAN

FEB U Z ZUZZ

DIVISION MEMORANDUM NO. 034 s. 2022

## SUBMISSION OF ASSETS, LIABILITIES AND NET WORTH (SALN) FOR 2021

To: Assistant Schools Division Superintendent Chief of the Divisions

Education Program Supervisor

Public School District Supervisors

Elementary, Secondary and Senior High School Principals

Division Unit Heads and Personnel

All Others Concerned

- This Office reminds all concerned that the deadline for submission of Statement of Assets, Liabilities and Net Worth (SALN) for CY 2021 is on March 7, 2022. This is to give ample time to the personnel-in-charge of the SALN to thoroughly check that these are properly filled up and to verify the correctness of entries.
- The following forms are available for download in this URL https://goo.gl/AovFGN or https://bit.ly/SDOBTN-SALN
  - a. Revised CSC-SALN Form as of January 2015
  - Additional sheet for exclusive properties of the declarant's spouse and unmarried children below eighteen (18) years of age living in declarant's household
  - c. Summary List of Filers
  - d. Certification of the Summary List of Filers

Submission of CSC-SALN Form must be in 5 copies: Filer, School/District, Division, (2) Ombudsman.

 This also informs the teaching and non-teaching personnel of official signatories in the filing of statement of assets, liabilities and networth (SALN) in accordance to R.A. 6713 otherwise known as the Code of Conduct and Ethical Standards for Public Officials and employees.

POSITION / TITLE	CATEGORY	SIGNATORY
SCHOOL HEADS / PRINCIPALS	ELEMENTARY, JUNIOR HIGH SCHOOL and SENIOR HIGH SCHOOL	SCHOOLS DIVISION SUPERINTENDENT
TEACHERS	ELEMENTARY, JUNIOR and SENIOR HIGH SCHOOL	







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		SCHOOL HEADS / PRINCIPALS
NON-TEACHING PERSONNEL	ELEMENTARY, JUNIOR HIGH SCHOOL and SENIOR HIGH SCHOOL	SGOD CHIEF

4. For immediate compliance.

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

WILLIAM RODERICK R. FALLORIN

Office of the Assistant Schools Division Superintendent

