



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

JAN 03 2022

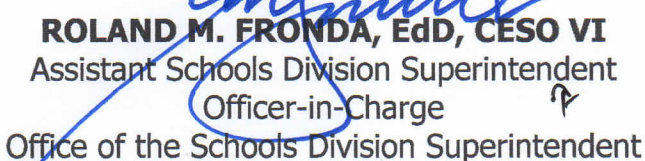
DIVISION MEMORANDUM

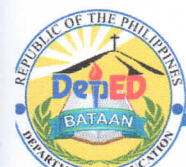
No. 001, s. 2022

**CLARIFICATION ON THE ALTERNATIVE WORK ARRANGEMENTS DURING
ALERT LEVEL 2**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public School Principals
All Others Concerned

1. The Province of Bataan has been under Alert Level 2 since November 2021. Under this alert level, this Office directed all offices under the SDO to increase physical reporting to 80% for all its non-teaching personnel and to maintain the Alternative Work Arrangements (AWA) for teaching personnel.
2. Last December 17, 2021, the Office of the President issued Memorandum Circular No. 93 titled **Required On-Site Workforce in Government Agencies and Instrumentalities under the Alert Level System**. The circular stresses that government agencies under Alert Level 2 shall have **at least 80% on-site workforce**.
3. Thus, all offices under SDO Bataan are reminded to adhere to the said Memorandum Circular and submit the proposed work arrangements for approval.
4. Teaching personnel of schools that will implement limited face-to-face classes shall now be included in the 80% on-site workforce at the start of their implementation. However, this provision only applies to the grade levels that are included in the implementation.
5. Immediate dissemination and strict compliance of this Memorandum is desired.


ROLAND M. FRONZA, EdD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



"We Mould Heroes"

