



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

JAN 17 2022

**DIVISION ADVISORY**

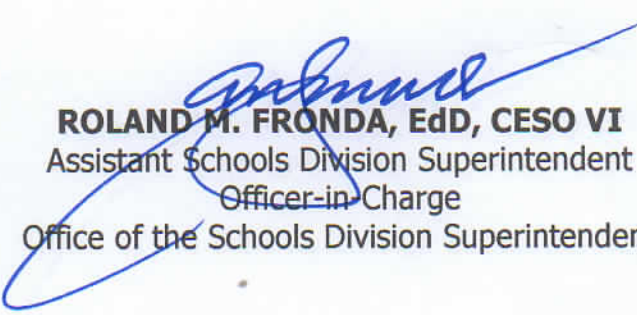
No. 001, s. 2022

To: Assistant Schools Division Superintendent  
Division Chiefs – CID, SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary, Junior and Senior High School Principals/Asst. Principals  
All Others Concerned

This Office informs all concerned that Strategic One Business Management Consultancy Firm (STRAT One) is extending its invitation to a training titled Fundamentals of Data Management and Reporting using Spreadsheet.

Attached is the letter from STRAT One for your reference.

Wide dissemination of this Advisory is desired.

  
**ROLAND M. FRONDA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

*In compliance with DepEd Order No. 8 s. 2013, this Division Advisory is issued not for endorsement per D.O. 28 s. 2001 only for the information of DepEd Officials, personnel as well as the concerned public.*

SO6/gpm  
January 13, 2022



*"We Mould Heroes"*

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Email Address: [bataan@deped.gov.ph](mailto:bataan@deped.gov.ph) | Website: [www.depedbataan.com](http://www.depedbataan.com) | Facebook Page: [www.facebook.com/DepEdBataan](https://www.facebook.com/DepEdBataan)



CSC PRIME-HRM BRONZE AWARD  
CSC Resolution No. 300180

## INVITATION: Fundamentals of Data Management and Reporting using Spreadsheet Training Workshop - February 5, 12 and 19, 2022

Data Science and Research Webinars (STRATOne) <datascience2@strat-onephils.com>  
To: "Bataan ROLAND M. FRONDA (OIC)" <bataan@deped.gov.ph>

Thu, Dec 30, 2021 at 6:47 AM

### Fundamentals of Data Management and Reporting using Spreadsheet Training Workshop - February 5, 12 and 19, 2022

**Master the use of Spreadsheet (MS Excel).** Spreadsheet has been an important tool across the academe, public and private sector. However, many are not using this tool effectively. In this training course, participants will learn how to manage and present their data efficiently. Spreadsheet are not being used solely for accounting and finance. It has too many capabilities such as data analysis and reporting.

Everyone in an organization uses Spreadsheet. Allow us (STRATONE), to train you on how to use Spreadsheet effectively.

#### Objectives:

- Analyse relationships across information and data
- Organise your company's data in a more structured manner
- Analyse your data effectively using various techniques
- Select the appropriate chart for your data
- Learn how to use Pivot table

RECEIVED  
DEC 31 2021

BY: \_\_\_\_\_

**Note:** To access the course outline, description, and program of activities, click this link: <<[https://drive.google.com/drive/folders/1uogysPiB9x\\_t4g-5Zpyx\\_WxfgAIT08ZT?usp=sharing](https://drive.google.com/drive/folders/1uogysPiB9x_t4g-5Zpyx_WxfgAIT08ZT?usp=sharing)>>.

The registration fee of PHP2900.00 includes digital handouts, datasets, installer of the software, digital certificates (of participation, completion, and attendance), recording of the webinar, and the learning experience. OFFICIAL RECEIPTS will be provided upon payment. STRATONE is a NON-VAT company.

START One has been operating for a year now, catering to the market research and training requirements of BPOs, various government agencies, and academic institutions here in the country. The STRAT One (Strategic One Business Management Consultancy Firm) is an emerging business that provides world-class webinars, training, seminar, and conferences at an affordable price for the market. We believe that learning management, marketing, business strategy, data science, and research should be reasonable (the Philippines) to emerge as a leading business destination in the ASEAN. Moreover, STRAT One aims to democratize analytics here in the Philippines.

To register (copy-paste the link to your web browser): <<<https://forms.gle/N6Qhca5C7uEGGned6>>>

#### **\*\*Payment details:**

Account Name: Strategic One Business Management Consultancy Firm

Account Number: 3831-0043-38

Bank: Landbank of the Philippines (Alabang Business Center Branch)

Who should attend?

1. Government employees
2. Academicians who are doing and teaching research and statistics.
3. Private sectors, who wants to know alternative data analysis softwares that are FREE of charge.
4. Non-governmental organizations.
5. Students (undergraduate and graduate level).

**Our workshop usually starts at 9:00AM, and conclude by 4:00PM daily. We are using ZOOM to deliver our workshops.**

Thank you, and have a great year!

Regards,

